



email: clerk@westhunsburyparishcouncil.gov.uk

Telephone: 07729 608062

To All Parish Councillors: I hereby summon you to attend the Full Parish Council Meeting, which will take place on **Thursday 21st March 2019** at 7.30pm – 9.30pm at the Parsons Meade Community Room, West Hunsbury, Northampton, NN4 9PS.

Please be aware the meeting will be recorded.

Alison Benson

Clerk to the Council 14th March 2019

AGENDA FULL COUNCIL MEETING

- 19/040** To receive any apologies and approve reasons for absence
- 19/041** To receive pecuniary and non-pecuniary Declarations of Interest in respect of items on agenda
- 19/042** To approve and sign the Minutes of the Council Meeting held on the 21st February 2019
- 19/043** **Public Session**
(Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.)
- 19/044** **Vacancy for Parish Councillor**
- a. To receive applications from candidates wishing to be considered for co-option
 - b. Councillors to vote to co-opt a new Councillor
- 19/045** To review correspondence received including
- a. NBC Planning Local Validation Requirements Consultation
 - b. Asset transfer - NBC
- 19/046** To Receive Clerk's updating report
- 19/047** To Receive Reports from
- a. Police Representatives
 - b. Borough Councillor
 - c. County Councillors
 - d. Members attending any outside meetings on behalf of WHPC
- 19/048** **Financial Matters**
- a. To authorise new payments

- b. To receive up to date accounts including bank reconciliation
 - c. To approve updated Asset Register
 - d. To consider grant application from 50th Northampton (Hunsbury) Scout Group
- 19/049 To review and re-adopt the following policies as previously circulated:**
- a. Financial Regulations
 - b. Standing Orders
 - c. Code of Conduct
 - d. Archive & Retention Policy
 - e. Freedom of Information Policy
 - f. Bullying & Harassment Policy
 - g. Grant Funding Policy
 - h. Risk Management Policy & Risk Assessment
 - i. Correspondence, Media, Website & Social Media Policy
- 19/050 To review and re-adopt to Terms of Reference for the 60+ Club**
- 19/051 Planning**
- a. To receive any decisions/updating reports
 - b. To consider Application N/2019/0234 – Demolition of existing public house and erection of 11 residential units – Rose & Claret PH, Hunsbury Hill Road
- 19/052 To respond to the NBC consultation on the creation of a new Town Council and Parish and/or Community Councils for the Northampton Borough Council Area**
- 19/053 To prepare for Operation London Bridge**
- 19/054 To consider arranging a Parish Litter Pick**
- 19/055 Annual Parish Assembly 4th April 2019 – To agree format**
- 19/056 Bus Shelter Working Party**
- a. To receive update
 - b. To consider feedback from bus users and consider any future action
- 19/057 Handling Correspondence**
- a. To discuss recent breaches of correspondence policy and to put in place procedures to ensure this doesn't happen again
 - b. To review how correspondence regarding complaints is handled
- 19/058 Next Meeting: Thursday 25th April 2019 - Full Council Meeting**