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**To All Parish Councillors:** I hereby summon you to attend the Parish Council Meeting, which will take place on **Thursday 20<sup>th</sup> June 2019** 7.30pm at the Parsons Meade Community Room, West Hunsbury, Northampton, NN4 9PS.

**Please be aware the meeting will be recorded.**

*Alison Benson*

Clerk to the Council 13<sup>th</sup> June 2019

## AGENDA

- 19/098** To receive any apologies for absence and approve reasons for absence
- 19/099**
- a. To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda
  - b. To clarify pecuniary and non-pecuniary interests and the requirements of the Code of Conduct
- 19/100** To approve and sign the Minutes of the Council Meeting held on the 25<sup>th</sup> April 2019
- 19/101** Public Session
- (Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.
- 19/102** To Receive Reports from
- a. Police Representatives
  - b. Borough Councillor
  - c. County Councillors
- 19/103** To review correspondence received including but not limited to:
- a. Response from NBC regarding slide in Hunsbury Hill Park
  - b. Request for a skatepark in Hunsbury Hill Park
  - c. Invitation to Network & Coffee Morning for Parish Councillors 22<sup>nd</sup> July 2019 10:30am – 12:30pm Hunsbury Hill Centre
  - d. Happy at Home Project – request for volunteers
- 19/104** To Receive Clerk's updating report
- 19/105** To receive report from Councillors attending outside meetings on behalf of WHPC

- 19/106 Assets of Community Value**
- a. To consider nominating Ladybridge Park
  - b. To consider nominating Hunsbury Hill County Park
- 19/107 Policies and Procedures**
- a. To review Complaints Committee Terms of Reference
  - b. To adopt Risk Assessment Template for all 60+ Club trips – to be completed and lodged with the Clerk prior to each trip
  - c. To adopt Data Breach Flowchart
  - d. To adopt GDPR Councillor Resignation Checklist
- 19/108 Financial Matters**
- a. To authorise new payments
  - b. To receive up to date financial information including bank reconciliation
  - c. To approve the application of a Barclaycard Flex credit card for sole use of Clerk. No annual fees and 56 days interest free. Limit £500.00
  - d. To consider revised grant application from ABILITY Community Transport for a grant of £500
  - e. To confirm delegated authority to the Clerk to pay in conjunction with Councillor Hook any items of expenditure required by the 60+ Club for trips/speaker out of meeting for ratification at the next meeting.
- 19/109 Planning - To receive any decisions/updating reports**
- 19/110 To receive and adopt the Business Plan**
- 19/111 To agree to fund 50% contribution to refurbish 3 bus shelters on Ladybridge Drive maximum contribution £3000**
- 19/112 Community Events Working Party**
- a. To adopt Terms of Reference
  - b. To receive update including date for Community Litter Pick
- 19/113 Community Speed Watch 2019 – Councillors’ and volunteers requested to confirm attendance at training for this year’s campaign. Caroline Chisholm School Saturday 27<sup>th</sup> July 2019 9:30am – 12:15pm.**
- 19/114 Next Meeting: Thursday 18<sup>th</sup> July 2019 - Full Council Meeting**