

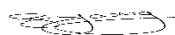


email: clerk@westhunsburyparishcouncil.gov.uk

Telephone: 07729 608062

To All Parish Councillors: I hereby summon you to attend the Parish Council Meeting, which will take place on **Thursday 19th March 2020** 7.30pm at the Parsons Meade Community Room, West Hunsbury, Northampton, NN4 9PS.

Please be aware the meeting will be recorded.



Clerk, Fiona Young

AGENDA

- 20/032** To receive any apologies for absence and approve reasons for absence
- 20/033** To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda
- 20/034** To approve and sign the Minutes of the Council Meeting held on the 20th February 2020

20/035 Public Session

(Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

20/036 To Receive Reports from

- a. **Police Representative, Police report from Feb 2020.**

	Burglary Dwelling	Burglary Non Dwelling	Criminal Damage	Vehicle Crime
January	0	0	0	6
February	0	0	0	2

- b. **Borough Councillor**

- c. **County Councillors**

12 March 2020

20/037 Winter maintenance, to receive any updates following the February meeting.

20/038 To review correspondence received

- Keep Britain Tidy , new dog fouling campaign – Clerk has put on social media
- NBC, Notification of parish clerks meeting, 10am March 12th 2020, Guildhall.- Clerk to attend
- Northants Police, Fire & Crime Commissioner Newsletter -Clerk circulate
- Resident complaint about disruptive and inconsiderate parking – Clerk advised resident to contact Streetdoctor
- 2 residents complaints regarding a piece of land on Bakewell Close – Clerk to continue to liaise with residents and NBC.

20/039 Planning. Consideration shall be given to the following planning applications;

**N/2020/0219 PRIOR NOTIFICATION OF TELECOMMUNICATIONS INSTALLATION LOCATION:
CLARKE TELECOM , TOWCESTER ROAD, NORTHAMPTON**

<http://planning.northamptonboroughcouncil.com/planning/search-applications#VIEW?RefType=PBDC&KeyNo=107911>

**SINGLE STOREY REAR EXTENSION TOGETHER WITH FIRST FLOOR SIDE EXTENSION LOCATION:
38 ICKNIELD DRIVE, NORTHAMPTON, NN4 9YS**

<http://planning.northamptonboroughcouncil.com/planning/search-applications#VIEW?RefType=PBDC&KeyNo=107895>

N/2020/0175 - Application for permanent diversion of Bridleway BH4 Northampton in relation to proposed development at land rear of Hunsbury Park Primary School, Dayrell Road, Northampton

<http://planning.northamptonboroughcouncil.com/planning/search-applications#VIEW?RefType=PBDC&KeyNo=107818>

20/040 To receive report from Councillors attending outside meetings on behalf of WHPC

20/041 Financial Matters

1. To authorise the new payments
2. To confirm checks made by the Internal Controls Councillor, including the bank reconciliation statement.
3. To put the following measures in place should the council not be able to convene due to restrictions put in place by Central Government to combat Covid-19 infection.

a. Resolution to approve the following emergency measure to allow the Council to comply with statutory or commercial deadlines in the event that it is not possible to convene a meeting of the council in reasonable time -

‘In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.’

- b. In the event that public meetings are prohibited, all financial paperwork to continue to be scanned and electronically sent to the Internal Controls Councillor, Payment list to be then circulated electronically to the entire council. The Clerks salary is covered by separate legislation, other payments can be authorised by the Clerk using delegated powers up to £500. Once electronically approved the payments will be made using internet banking in the usual manner once a month. This is to enable council business to continue.
- c. Any decisions taken during this period are to be formally approved at the first council meeting following the emergency measures.

20/042 Resolution to re-adopt the following policies –

- 1. Financial Management and Business Risk Assessment, this has been updated to include provision for dealing with Covid-19 risk.**
- 2. Risk Management Policy**

20/043 Annual Parish Meeting - To Discuss

20/044 To receive reports from the Community Orchard and Community Event Working Parties.

0/045 Next Meeting: Thursday 16th April 2020