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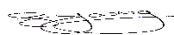
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**To All Parish Councillors:** I hereby summon you to attend the Remote Parish Council Meeting, which will take place on **Thursday 16<sup>th</sup> April 2020** 7.30pm using Zoom.

**All parishioners are invited to attend the meeting remotely and are asked to contact the Clerk by 5pm Wednesday April 15th 2020 to enable the Clerk to share the remote link.**

Please be aware the meeting may be recorded.



Clerk, Fiona Young

## AGENDA

- 20/046** To receive any apologies for absence and approve reasons for absence
- 20/047** To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda
- 20/048** To approve and sign the Minutes of the Council Meeting held on the 19<sup>th</sup> March 2020
- 20/049** Public Session.

Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

- 20/050** To Receive Reports from
  - a. **Police Representative, Police report from March 2020.**

	<b>Burglary Dwelling</b>	<b>Burglary Non Dwelling</b>	<b>Criminal Damage</b>	<b>Vehicle Crime</b>
<b>March</b>	0	0	3	7

08 April 2020

- b. **Borough Councillor**
- c. **County Councillors**

**20/051 Covid 19**

- a. Update on the West Hunsbury Coronavirus Support Group and the work that the council has done together with the group.
- b. Retrospective approval of the costs of printing the Coronavirus leaflets ( Cost listed below in Payments)
- c. Approval of the payment to the Chairman to reimburse the cost of the labels and print for the leaflets. ( cost listed below in Payments)

**20/052 Parish planters**

- a. Update on plants purchased
- b. To approve the cost of the plants purchased.

**20/053 To review correspondence received**

**Chris Carvell, NBC** – Regular daily updates with regards to the staffing issues and current jobs  
**NBC/Travis Perkins/WHPC** – Correspondence regarding the fallen fence in Ladybridge Park behind Heronsford and Teal Close.

**20/054 Financial Matters**

**1. To authorise the new payments listed below**

<b>Payee</b>	<b>Payment method</b>	<b>Description</b>	<b>Amount £</b>
F Young	BP	Salary	723.31
HMRC	BP	Tax and NI	183.76
Ncalc	BP	membership and audit	1514.70
S Tomlinson	BP	Reimburse cost of plants	44.95
L Hook	BP	Reimburse Zoom hosting/month	11.99
Braunston Print	BP	Covid 19 leaflets	174.00
L Hook	BP	Reimburse leaflet labels and print cost	18.44

- 2. To confirm checks made by the Internal Controls Councillor, including the bank reconciliation statement and the year end accounts, to include the 60+ account and the petty cash.

**20/055 To confirm that the Annual Parish Meeting will not be held this year in line with new legislation.**

**20/056 Next meeting date – May 21<sup>st</sup> 2020 Annual Parish Council Meeting, to include Election of Chairman and approval of the Year End accounts and Annual Return.**