



email: clerk@westhunsburyparishcouncil.gov.uk

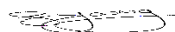
Telephone: 07729 608062

To All Parish Councillors: I hereby summon you to attend the **Remote Annual Parish Council Meeting**, which will take place on **Thursday 21st May 2020** 7.30pm using Zoom.

All parishioners and members of the press are invited to attend the meeting remotely and are asked to use the following link to the Zoom Meeting

<https://us02web.zoom.us/j/87235834077?pwd=NzJjVXVzVDNLNWhRd2lxejhLdkZGQT09>
Meeting ID: 872 3583 4077
Password: whpc2105

Please be aware the meeting may be recorded.



Clerk, Fiona Young

AGENDA

- 20/057** Election of Chairman for the forthcoming year and to receive the sign the Declaration of Acceptance of Office Form
- 20/058** Election of Vice Chairman
- 20/059** To receive any apologies for absence and approve reasons for absence
- 20/060** Notification of the resignation of Cllr Steve Cross and confirmation that procedures to fill the vacancy have begun.
 - 1.** Resolution to agree a closing date for applications.
- 20/061** To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda
- 20/062** To approve and sign the Minutes of the Council Meeting held on the 16th April 2020
- 20/063** Public Session.

May 15th 2020

Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

20/064 To Receive Reports from

- a. **Police Representative**, Police report from April 2020. Vehicle damage – 3 No other crimes reported.
- b. **Borough Councillor**
- c. **County Councillors**

20/065 To receive and approve the year end accounts and the Annual Return.

- 1. Resolution to sign and approve Section 1 of the Annual Governance Statement. To comply with social distancing, Section 1 will be printed off by the Chairman after the meeting, signed and scanned to the Clerk.
- 2. Resolution to sign and approve Section 2 of the Annual Governance Statement, the Accounting Statement. This will be signed as above and returned to the Clerk by email.
- 3. To receive the Internal Audit report and agree any action if required.

20/066 Financial Matters

- 1. To authorise the new payments listed below

Internet Banking Payments May 2020					
	PAYEE	DESCRIPTION	NET VALUE	VAT	AMOUNT
BP	Fiona Young	Salary + Expenses	740.10		740.10
BP	HMRC	Tax and NI	183.96		183.96
SO	Tesco	Monthly payment for mobile (April)	5.00	1.00	6.00
SO	Tesco	Monthly payment for mobile (May)	5.00	1.00	6.00
BP	Linda Hook	Zoom (May) inc Vat	11.99	2.40	14.39
BP	Viking	Stationary	26.33	5.27	31.60
		Total payments raised	972.38	9.67	982.05

- 2. To confirm checks made by the Internal Controls Councillor, including the bank reconciliation statement.
- 3. Resolution to approve the donation of the Year 6 Leavers Gifts at Hunsbury Park Primary School. Last years donation was approx. £400.00
- 4. To appoint the Internal Controls Councillor

20/067 Matters arising from the previous meeting, for report only, no decisions made.

- 1. To report to council that the fence that was down between Ladybridge Park and the open land has now been repaired and re-instated by NBC.

20/068 To receive report from Councillors attending outside meetings on behalf of WHPC

20/069 Covid – 19 Support

1. Resolution to retrospectively approve the cost of 2000 leaflets identifying food delivery services. Max Cost £70

20/070

Planning

Resolution to agree response to the following applications –

1. N/2020/0458 Milton Ham Farm, Towcester Road. Variation of Conditions 2, 15, 16, 19, 21, 27, 28 and 30 of Planning Permission N/2018/0277 (Distribution Centre (Use Class B8) including related service roads, access and servicing arrangements, car parking, landscaping bund and associated works) to modify the height and width of Unit 1

<http://planning.northamptonboroughcouncil.com/planning/search-applications?civica.query.FullTextSearch=west%20hunsbury#VIEW?RefType=PBDC&KeyNo=108354>

2. N/2020/0428 13 Hawkridge, Northampton, Northamptonshire, NN4 9YP New close boarded boundary fence to enclose a side area of open space within applicants ownership

<http://planning.northamptonboroughcouncil.com/planning/search-applications?civica.query.FullTextSearch=west%20hunsbury#VIEW?RefType=PBDC&KeyNo=108289>

3. N/2020/0406 35 Summerfields, -, Northampton, Northamptonshire, NN4 9YN Two storey side extension

<http://planning.northamptonboroughcouncil.com/planning/search-applications?civica.query.FullTextSearch=west%20hunsbury#VIEW?RefType=PBDC&KeyNo=108244>

20/071

To review correspondence received

- NBC Car Parks to reopen in NBC owned parks – Clerk circulated on social media
- Community Resilience Forum Newsletter – Clerk put on website
- Residents emails re, car parking in roads around the country parks – Clerk responded
- Northants PFCC Newsletter – Circulated
- Resident email regarding Milton Ham planning ap. – Clerk notified resident of WHPC meeting information
- Residents email re. erection of a fence on property – Clerk referred to NBC Planning

20/072

Staffing

To confirm that the Clerk will also be the Clerk & RFO to Scaldwell Parish Council from July 1st 2020.

20/073

Next meeting date – June 18th

May 15th 2020