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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday December 19th 2024 at 7.00pm** at Parsons Meade Community Centre
All parishioners and members of the press are invited to attend.
Please be aware the meeting may be recorded.

A handwritten signature in blue ink, appearing to read "Fiona Young", is written over a faint, circular official stamp.

Clerk, Fiona Young

AGENDA

24/196 To receive and approve any apologies for absence.

24/197 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

24/198 To approve and sign the Minutes of the Ordinary Council Meeting held on November 21st 2024

24/199 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

24/200 To Receive Reports from

- a) **Police Representative.** Full crime report has been circulated to councillors. The Clerk emailed and requested a police presence at a future council meeting. Full report to be circulated to councillors.
- b) **West Northants Councillors**

24/201 To receive Clerks report and brief reports from Councillors or Clerk attending outside meetings.

24/202 Matters arising from previous minutes, for report only

- Meeting with Pinder & Pam Wootton, Green Lane, to be arranged in the New Year?
- Bus shelters will be cleaned as soon as possible

24/203 Staffing

Resolution to approve the national increase in the clerks pay scales and to also approve the back dating of this increase to April 1st 2024. Actual increase is 0.62p/hr

24/204 Finance

1. Resolution to approve the payments listed below for December plus any invoices that arrive before the meeting date.

Payable to	Details	Amount £
Clerk	Salary December inc mileage	936.91
HMRC	Tax and NI	287.07
DCK Payroll	Payroll services	63.00

2. Resolution to approve the bank reconciliation statement for 30th November 2024

Bank Balance at 1st April 2024 £3090.48 + £35803.59

Plus Receipts £34,147.58

Less Payments £19,525.01

Total £50,568.71

Bank Balance at 30th November 2024 = £50,568.71

3. To confirm that the monthly internal controls checks have been completed.
4. Deferred from last meeting - To approve the purchase and installation of a new double rubbish bin as requested by The Friends of West Hunsbury Parks. Location - beside the now closed pedestrian railway crossing near Hawkridge (off Hunsbury Hill Road) Single bin £355 plus fixings, double bin £610 plus installation.

24/204 Budget and Precept 2025

1. Resolution to approve the budget for the financial year April 1st 2025-March 31st 2026
2. Resolution to approve the precept demand for the financial year April 1st 2025-March 31st 2026

24/205 Planning

1. New applications

2024/5259/FULL 15 Greenglades, Northampton. Single storey side extension & extension to garage.

24/206 Youth Club Provision

- To confirm the date of the taster session

24/207 Emergency Planning – Requested by Cllr Hook

- To consider setting up a working party to build an emergency plan for the parish.

24/208 Resolution to consider forming a working party to work with the Local Nature Recovery Plan – Requested by Cllr Squires.

24/209 Climate summit – Requested by Cllr Spink

- To update following the WNC Climate Summit
- To consider hosting a free event for residents featuring information on composting, recycling, food waste etc

24/210 Correspondence and actions when needed.

- Ncalc Training Newsletter - circulated
- Resident email regarding the proposed development off Teal close and Heronsford – Clerk responded
- Police Crime and Fire commissioner precept consultation – Clerk circulated
- Health & Wellbeing Survey – Clerk circulated
- WNC Parking Enforcement – preliminary parking restriction application enquiry, confirming WHPC are in favour of the application for double yellow lines in Hill Fort Close – Clerk responded.
- WNC Cllr Squires - Air Quality monitoring, sensor positions – no action required
- Resident enquiry regarding the maintenance of Hunsbury Hill Path – Clerked referred to WNC
- WNC Newsletter - circulated
- Community Safety Team newsletter – circulated
- Training course – Sexual harassment in the workplace – agree who is to attend Jan 22nd 10am-11.30am
- WNC Draft Budget Consultation – consultation ends January 21st 2025

24/211 Next meeting January 16th 2025 Confirmation of Christmas holiday period - The office will close on December 20th and will reopen on January 2nd 2025.