



email: clerk@westhunsburyparishcouncil.gov.uk

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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday March 20th 2025 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.

A handwritten signature in black ink, appearing to read 'Fiona Young', is written over a faint, circular official stamp.

Clerk, Fiona Young

AGENDA

25/033 To receive and approve any apologies for absence.

25/034 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

25/035 To approve and sign the Minutes of the Ordinary Council Meeting held on February 20th 2025

25/036 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

25/037 To Receive Reports from

a) Police Representative. Full crime report for February was circulated to councillors. 13 crimes reported.

b) West Northants Councillors

25/038 To receive Clerks report and brief reports from Councillors or Clerk attending outside meetings.

25/039 Matters arising from previous minutes, items not covered on the agenda, for report only

25/040 Planning

1. New applications

2025/0770/FULL 1 Whistlets Close, Northampton, NN4 9XB Single storey rear extension and erection of railings to a height of 1.8m

25/041 Finance

1. Resolution to approve the payments listed below for March plus any invoices that arrive before the meeting date.

Payable to	Details	Amount £
Clerk	Salary February	928.11
HMRC	Tax and NI	286.87
DCK Payroll	Jan, Feb March payroll	54.00
Viking	Stationary	32.48

March 2025

E Sanders	Bus shelter cleaning	240.00
Ncalc	Training inv 4270	50.40

2. Resolution to approve the bank reconciliation statement for 28th February 2025

Bank Balance at 1st April 2024 £3090.48 + £35803.59

Plus Receipts £34,263.68

Less Payments £26,651.17

Total £46,506.58

Bank Balance at 28th February 2025 = £46,506.58

3. To confirm that the monthly internal controls checks have been completed.

4. To receive a budget report to Feb 28th 2025

25/042 Annual Parish Meeting – Resolution to agree the date and format of the Annual Parish Meeting (must be between March 1st and June 1st and is not a parish council meeting)

25/043 Youth Club Provision To receive an update from Cllr Hook.

25/044 Green Lane – To receive an update

25/045 Footpath Working Party – to receive a report from the working party and to agree next steps.

25/046 Community Events – To receive an update

25/047 Elections 2025 – to receive an update from the Clerk

25/048 Correspondence and actions when needed.

- Resident report of damaged play equipment in Hunsbury Hill Park, Clerk sent report to Peter Hackett and he has requested a repair subject to funds – No further action required
- WNC parish and town council briefing – circulated
- Northants Acre News – circulated
- Barclaycard – Notification that our mobile payments account will be closed unless we use the payment machines within the next 90 days, council to agree whether to use the machines to return them.

25/049 Next meeting – April 17th 2025.