



email: clerk@westhunsburyparishcouncil.gov.uk

Telephone: 07729 608062

To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday April 17th 2025 at 7.30pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.

A handwritten signature in black ink, appearing to read 'Fiona Young', is written over a faint, circular stamp or watermark.

Clerk, Fiona Young

AGENDA

25/050 To receive and approve any apologies for absence.

25/051 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

25/052 To approve and sign the Minutes of the Ordinary Council Meeting held on March 20th 2025

25/053 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

25/054 To Receive Reports from

a) Police Representative. Full crime report for March was circulated to councillors. 1 attempted burglary, 1 criminal damage to a vehicle.

b) West Northants Councillors

25/055 To receive Clerks report and brief reports from Councillors or Clerk attending outside meetings.

25/056 Matters arising from previous minutes, items not covered on the agenda, for report only

25/057 Elections 2025 – to receive an update from the Clerk and to discuss proposals for increasing parish council members.

25/058 To agree to a request from the Friends of West Hunsbury Parks to do a letter of approval to West Northants Council for the Vikings event.

25/059 Resolution to agree a grant for the Friends of West Hunsbury Parks Viking event.

25/060 Planning

1. New applications

2024/4019/FULL at 21 Whitegates, Northampton, NN4 9XA Single storey rear extension, single storey side extensions, rear two storey extension. Two storey front extension. Amended plans

2025/1307/FULL 5 Hunsbury Close Northampton NN4 9UE, Change of use from dwelling (C3 Use) to small residential care home (C2 Use) providing respite care and day care.

2025/0827/FULL 11 Crownsmead Northampton NN4 9XP Single-storey rear extension and garage conversion to provide an accessible bedroom and physio room.

25/061 Finance

1. Resolution to approve the payments listed below for April plus any invoices that arrive before the meeting date.

Payable to	Details	Amount £
Clerk	Salary February	928.11
HMRC	Tax and NI	286.87
L Hook	Defib batteries	3.89
Viking stationary	Share of stationary order	58.23
NCALC	Annual invoice	1863.08

2. Resolution to approve the bank reconciliation statement for 31st March 2025

Bank Balance at 1st April 2024 £3090.48 + £35803.59

Plus Receipts £34,373.89

Less Payments £28,250.43

Total £45,017.53

Bank Balance at 31st March 2025 = £45,017.53

3. To confirm that the monthly internal controls checks have been completed.
4. To receive a budget report to March 31st 2025

25/062 Hill Shop local centre – to discuss the progress of building works and agree to obtain further information. (Cllr Squires proposed)

25/063 Annual Parish Meeting – to note any actions required following the APM.

25/064 Youth Club Provision To receive an update from Cllr Hook.

25/065 Green Lane – To receive an update

25/066 Footpath Working Party – to receive a report from the working party and to agree next steps.

April 2025

25/067 Community Events – To receive an update and to ratify any decisions made.

25/068 Correspondence and actions when needed.

- Partnership unit Northampton Mowing Estimates -circulated
- Resident complaint – vehicles parked on drop kerbs in Parsons Meade, PC to agree action?
- Ncalc – Councillor seats to fill – Noted

25/069 Next meeting – May 22nd 2025 Annual Meeting of the Parish Council