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**Minutes of the Full Council Meeting
 Held on Thursday 17th October 2019 at 7:30pm**

At the Parsons Meade Community Room, West Hunsbury, Northampton, NN4 9PS

Members Present: Parish Councillors Linda Hook (Chair), Juliette Dunkley, Gurdip Kaur, Anne Davis and Stephen Tomlinson

Also present: Parish Clerk Fiona Young, and 4 members of the public.

Item no	
19/177	<p>The new Clerk, Fiona Young was welcomed to the meeting. To receive any apologies for absence and approve reasons for absence Apologies were received and approved from Cllrs Matthews (Illness), and Smyth (family commitments) The Chairman explained to the council that Councillor Eileen Daley had resigned with immediate effect. The parish council would like to pass on a vote of thanks to Cllr Daley for her work with the council over the last few years.</p>
19/178	<p>To receive any declarations of interest None received.</p>
19/180	<p>To approve and sign the Minutes of the Council Meeting held on 26th September 2019 RESOLVED: The minutes of the meeting held on 26th September 2019 having previously been circulated were approved and signed by the Chairman.</p>
19/181	<p>Public Session A member of the public reported that the grit bin that was overturned on St Dunstons Rise has been turned back the right way and tidied up. The bin was reported using the Fix my Street App, the Clerk was asked to arrange for a link to the app to be put on the website. A resident commented that a hole in the fence to the rear of the Muga has not been fixed yet. Clerk to investigate.</p>
19/181	<p>To Receive Reports from</p> <p>a Police Representatives – The Chairman read out a report containing the 2019 to date crime figures for West Hunsbury.</p> <p>b Borough Councillor – Cllr Brian Oldham attended the meeting and invited any questions from the public and councillors. There were none. Please see correspondence section for information regarding the flooding in Aviemore Gardens.</p> <p>c County Councillor – No reports were received. The Clerk was asked to send an introductory email to both County Cllrs and invite them to the next meeting.</p>

19/182	<p>To review correspondence</p> <ul style="list-style-type: none"> • Sophie Duffree - Northants Police NHW • NBC Fireworks, Racecourse Nov 3rd 2019 • NBC Greyfriars site development • Daventry Norse – Winter Gritting and maintenance programme • Mowerman Winter Maintenance • Aviemore Gardens, Resident Correspondence. The Chairman explained that a water main burst last week and flooded some of the properties of Aviemore Gardens. One resident had their garden and garage flooded. Cllr Oldham assisted the parishioner and made some enquiries. There is a concern that the water course on Green Lane is no longer fit for purpose, it was agreed that the Clerk would write to Mr Stuart Docker of the NBC Asset Dept. 																																																												
19/183	<p>To receive the Clerk Updating Report</p> <p>A brief Clerks report was circulated prior to the meeting. It was agreed that the Clerk would contact NCC about the Parish Path Warden Scheme and register the council on it.</p>																																																												
19/184	<p>To receive report from Councillors attending outside meetings on behalf of WHPC</p> <p>Councillor Tomlinson attended the Ncalc AGM, the focus of the meeting was Unitary Councils with examples given of councils in Cornwall and how they have made Unitary a success. The Chairman also mentioned the Building Communities Initiative and said that it was important that the parish councillors remembered why they are in post, and how parish councils should focus on improving the quality of life of their residents and general community well being. The focus should be on delivering and maintaining community assets such as parks and open spaces, tackling loneliness and improving general well being.</p>																																																												
19/185	<p>Financial Matters</p> <p>1. To authorise new payments</p> <table border="1" data-bbox="240 1227 1453 1671"> <thead> <tr> <th colspan="6">Payments October 2019</th> </tr> <tr> <th></th> <th>PAYEE</th> <th>DESCRIPTION</th> <th>NET VALUE</th> <th>VAT</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>DDR</td> <td>Tesco Mobile</td> <td>Clerks mobile phone October</td> <td>6.00</td> <td>0.00</td> <td>6.00</td> </tr> <tr> <td>CQ100262</td> <td>2Commune</td> <td>Domain name for 2 years</td> <td>150.00</td> <td>30.00</td> <td>180.00</td> </tr> <tr> <td>CQ100263</td> <td>PFK Littlejohn</td> <td>External audit</td> <td>200.00</td> <td>40.00</td> <td>240.00</td> </tr> <tr> <td>CQ100264</td> <td>S Tomlinson</td> <td>Fireworks event reimburse materials</td> <td>101.88</td> <td>20.38</td> <td>122.26</td> </tr> <tr> <td>CQ100265</td> <td>F Young</td> <td>Clerks salary and expenses</td> <td>747.52</td> <td></td> <td>747.52</td> </tr> <tr> <td>BBP</td> <td>HMRC</td> <td>Tax and NI</td> <td>187.29</td> <td></td> <td>187.29</td> </tr> <tr> <td>CQ100266</td> <td>EM Pell</td> <td>Replacement cq for cq100259 CANCELLED</td> <td>3675.00</td> <td>735.00</td> <td>4410.00</td> </tr> <tr> <td colspan="3">TOTAL OF PAYMENTS RAISED</td> <td>5067.69</td> <td>825.38</td> <td>5893.07</td> </tr> </tbody> </table> <p>It was Resolved to approve all the payments listed above. Cheque 100266 was issued to replace Cheque 100259 which was approved the in September meeting. Cq100259 was refused by the bank and destroyed, the payment was for the refurbishment of the 3 bus shelters on Ladybridge Drive. NBC have agreed to pay 50% of the cost back to WHPC.</p> <p>2. Financial Statement</p> <p>A bank reconciliation statement was circulated by the Clerk prior to the meeting. The current bank account totals are as follows; Current Account as at 09 October 2019 = £7,778.03, Deposit Account as at 09 October 2019 = £45139.99</p>	Payments October 2019							PAYEE	DESCRIPTION	NET VALUE	VAT	AMOUNT	DDR	Tesco Mobile	Clerks mobile phone October	6.00	0.00	6.00	CQ100262	2Commune	Domain name for 2 years	150.00	30.00	180.00	CQ100263	PFK Littlejohn	External audit	200.00	40.00	240.00	CQ100264	S Tomlinson	Fireworks event reimburse materials	101.88	20.38	122.26	CQ100265	F Young	Clerks salary and expenses	747.52		747.52	BBP	HMRC	Tax and NI	187.29		187.29	CQ100266	EM Pell	Replacement cq for cq100259 CANCELLED	3675.00	735.00	4410.00	TOTAL OF PAYMENTS RAISED			5067.69	825.38	5893.07
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	<p>3. To confirm checks made by the Internal Controls Councillor. The Clerk confirmed that Cllr Tomlinson had completed the Internal Controls checks. The Over 60's account would be available for inspection at the November meeting.</p> <p>4. To confirm receipt of the External Audit Report The Clerk reported that the External Audit report has been received, no issues were found and no actions needed.</p>
19/186	<p>Planning</p> <p>a. To receive any decisions/updating reports</p> <p>N/2019/0893 10 St Dunstans Rise, Single storey rear extension. Approved N/2019/0894 11 St Dunstans Rise, Single Storey extension. Approved.</p> <p>b. To Consider and Resolve a response to the following planning applications;</p> <p>1. Development Land near rear of Hunsbury Park Primary School, Dayrell Rd. Erection of 73 No Dwellings with associated parking, open space and landscaping.</p> <p>The Chairman closed the meeting at this point to allow a member of the public to comment on the above application. The resident was the acting Chair of the Camp Hill Residents Association. The resident reported that the main concern is with the increase in traffic, there is already a major problem on Camp Hill and the concern is that as additional 73 houses will vastly exacerbate this problem. At peak times, primary school drop off and pick up time, the roads are very busy with parked cars on the roundabout and pavements. There have been accidents with school buses hitting parked cars.</p> <p>There is also a Muga (Multi Utility Games Area) on the development site which is being retained. The Muga has one lowered side and the resident requested that this side is raised to prevent balls from going onto the adjacent road.</p> <p>After some discussion it was Resolved to submit an Objection to the application on the grounds of traffic concerns. There is already significant problems with parking during school drop off and pick up times and there is much concern that the new development will make this worse. The council appreciate that the new development includes 10 spaces for public parking but the extra cars are still a primary concern.</p> <p>The council would like improvements to be considered to the two roundabouts in the vicinity of the development.</p> <p>It was also agreed to make the observation that the parish council would like restrictions placed on construction vehicle movements so that they avoid the peak times outside the school.</p> <p>The parish council would also like to be included in discussions about the s.106 agreement. There is a proposed pedestrian footpath that will enter Hunsbury Park through the new development, the parish council would like to ensure that the footpath is pedestrian only with appropriate bollards at either end to make sure that no wheeled or motorized vehicles can access the park.</p>

	<p>2. 2 Bittern Street, Northampton, NN4 9DL (Retrospective) Erection of close boarded fence and change of use of open space to garden curtilage. It was Resolved to submit no comments.</p> <p>3. 32 Icknield Drive, Northampton, NN4 9YS Single storey front extension. It was Resolved to submit no comments.</p>
19/187	<p>South Northants Local Plan Part 2, Modifications Consultation ending 15 Nov 2019 It was Resolved to not take part in the consultation.</p>
19/188	<p>Neighbourhood Watch - to resolve to find ways of encouraging and supporting the setting up of Neighbourhood Watch schemes throughout West Hunsbury Parish . After some discussion it was Resolved to try and help set up a scheme in the parish, the key to success is to find a Co Ordinator for each street. The Chairman agreed to find more information and get some costings for new road signs for the next meeting.</p>
19/189	<p>Confirm articles for Link Magazine Issue 100. Deadline for articles End October 2019. It was agreed that the Clerk would write an article for the Link magazine and include a personal introduction, the Chairman will also write a contribution.</p>
19/190	<p>To receive an update regarding the Speedwatch campaign. The Council thanked everyone that helped with the Speedwatch campaign, 68 warning letters were sent out, in the last 12 months the Police visited the area 37 times and there was a total of 403 offences.</p>
19/191	<p>Community Event 5th November – To receive update The steward numbers needed for the event are thought to be almost at the level that is recommended. The figures will be confirmed by the Chairman and Cllr Tomlinson. The police cadets will not be able to help unfortunately as the leaders are not available. A minimum of 20 stewards have to be available. The Chairman agreed to speak to Mr Barber to see if he had any contacts for stewards. The catering vans should be on site around lunchtime on the event day. It was agreed that some posters were needed and would be organised over the next few days. A site visit was organised on Monday Oct 20th to make final arrangements. The Chairman will confirm what time the fire breathers will be on site. It was agreed that the site was fairly wet at the moment but that the weather was improving.</p>
19/192	<p>To receive an update from the Fruit Tree Project working group. There is a meeting of the working group on Friday October 25th and the item will be put on the November agenda.</p>
19/193	<p>To review the Business Plan Section B – Protecting our Community The council completed a review of the business plan Section B.</p>
19/194	<p>Next Meeting: Thursday 21 November 2019</p>

The meeting was closed at 9:35pm

Chairman ----- Date -----