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**Minutes of the Full Council Meeting**  
**Held on Thursday 16<sup>th</sup> January 2020 at 7:30pm**  
**At the Parsons Meade Community Room, West Hunsbury, Northampton, NN4 9PS**

**Members Present:** Parish Councillors Linda Hook (Chair), John Smyth, Richard Matthews, Anne Davies and Gurdip Kaur

**Also present:** Parish Clerk Fiona Young, Councillor Brian Oldham, 5 members of the public and Sgt Nick Paul and PC Ismail Nawaz

Item no	
20/001	<p><b>To receive any apologies for absence and approve reasons for absence</b>            Apologies were received and approved from Cllr Dunkley (family) and Cllr Tomlinson ( Work)</p>
20/002	<p><b>To receive any declarations of interest</b>            None received.</p>
20/003	<p><b>To approve and sign the Minutes of the Council Meeting held on 19<sup>th</sup> December 2019</b>  <b>RESOLVED: The minutes of the meeting held on 19<sup>th</sup> December 2019 having previously been circulated were approved and signed by the Chairman.</b></p>
20/004	<p><b>Public Session</b>            A member of the public asked if the council were planning a VE day event on May 8<sup>th</sup> 2020. The Chairman explained that this was something that was still being considered and would be discussed in the February meeting.            A resident explained that she had reported some footpaths in the park that needed some maintenance, Ideverde had replied and said the works will be done.            Action: Clerk to look at the online mapping system for the parish footpaths.            A resident asked if it would be possible to have a parish Christmas tree as East Hunsbury had one. The Chairman said that this could certainly be discussed later in the year.            A member of the public reported that quad bikes had been accessing the park and causing some damage. The Police explained that Operation Neutrino is concentrating on illegal off road vehicles and officers will increase their presence in the area. The Police will provide the Clerk with a poster explaining what Operation Neutrino is and how the public can report illegal off roading.</p>

<p>20/005</p> <p>a</p> <p>b</p> <p>c</p>	<p><b>To Receive Reports from Police Representatives –</b></p> <p>To include a discussion on the reports provided by Cllr Tomlinson of some dangerous cycling in some areas of the parish.</p> <p>The Chairman explained the problems reported by Cllr Tomlinson, namely that groups of young people have been cycling in the roads and doing wheelies and other dangerous manoeuvres. The Police said that they are aware of some of the issues and have been working closely with schools in the area, they have been educating the young people about cycling safety. On that basis it was agreed that there was no need for the council to consider arranging Bikeability events or similar, at this time.</p> <p>The Police reported that crime levels are still low although there is a slight increase in anti-social behaviour in Camp Hill.</p> <p><b>Borough Councillor</b></p> <p>Cllr Brian Oldham explained the reasons behind the proposal by NBC to introduce a charge to dispose of garden waste. Cllr Oldham has already received some complaints from residents. This item is discussed further down the agenda, the council was encouraged to copy in the leader of the Borough Council in their response.</p> <p>Cllr Oldham also reported that he had spoken to Chris Carvell, Environmental Services Contract Manager at NBC, Chris is happy to attend a council meeting to discuss Cllr Matthews concerns regarding winter maintenance and the condition of the footpaths in the area. It was agreed that the Clerk will invite Mr Carvell to the February meeting which should be after the maintenance works have been done.</p> <p><b>County Councillor</b></p> <p>No reports received.</p>
<p>20/006</p>	<p><b>To review correspondence</b></p> <ul style="list-style-type: none"> <li>Northampton Borough Council Draft Budget Consultation, closes 31st January 2020 Council to agree a response to consultation, if required.</li> </ul> <p>It was agreed that Cllrs would respond individually if required.</p> <ul style="list-style-type: none"> <li>Northampton Borough Council Review of Town Safety Measures, whether to renew for 3 years or extend their scope. This refers to the current Public Space Protection Orders and whether to extend them to include busking or cycling on pavements. Consultation closes 10 March 2020, Council to agree a response to consultation, if required.</li> </ul> <p>It was Resolved that the Clerk would respond on the councils behalf. The single observation is that the council feel that busking in the town centre should not be included in the proposals, busking is seen as having a positive impact on the atmosphere of the town centre.</p> <ul style="list-style-type: none"> <li>NBC Garden Waste Collection Changes consultation, this refers to the proposal to charge residents for garden waste collections. Annual charge of £42 per bin or 100 sacks is proposed. Consultation closes January 24th 2020, Council to agree a response to consultation, if required.</li> </ul> <p>It was <b>Resolved</b> that the Clerk would send a letter with the following observations; the council do not support the proposed charge for the green waste collection. It is felt that the charge could result in an increase in fly tipping and would be unfair for those residents whose</p>

	<p>houses border the parks in the parish and who have to clear up the leaves from the tree's owned by NBC. The Clerk would send a copy to the Leader of NBC. It was also agreed that Councillors would complete the survey individually if they wished to do so.</p> <ul style="list-style-type: none"> <li>NBC Partnership Fund Grants - Northampton not-for-profit organisations, community groups and charities can now apply for Northampton Borough Council's Partnership Fund grants aiming to support them do positive work in the community. The fund offers grants between £3,000 and £15,000 to registered charities, unregistered voluntary or community groups, registered charitable companies charitable incorporated organisations and social enterprises.</li> </ul> <p>This was noted.</p> <ul style="list-style-type: none"> <li>To confirm that Community Speedwatch will again take place in the parish in 2020. The Chairman explained that the dates that have been allocated to West Hunsbury are in February, it is felt that there would not be enough time to get volunteers together and sort out the training, it was agreed that the group would ask for a later date.</li> </ul>																																										
20/007	<p><b>To receive report from Councillors attending outside meetings on behalf of WHPC</b> None attended.</p>																																										
20/008	<p><b>Resolution to co-opt a new councillor following the casual vacancy, deferred from the December meeting.</b> The only applicant for co-option did not attend the meeting. It was Resolved to defer to the February meeting.</p>																																										
20/009	<p><b>Financial Matters</b></p> <p><b>1. To authorise new payments</b> It was Resolved to approve the payments listed below;</p> <table border="1" data-bbox="240 1167 1449 1453"> <thead> <tr> <th colspan="2"></th> <th colspan="4">Payments January 2020</th> </tr> <tr> <th></th> <th>PAYEE</th> <th>DESCRIPTION</th> <th>NET VALUE</th> <th>VAT</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>DDR</td> <td>Tesco Mobile</td> <td>Clerks mobile phone December</td> <td>6.00</td> <td>0.00</td> <td>£ 6.00</td> </tr> <tr> <td>BP</td> <td>F Young</td> <td>Salary and Expenses</td> <td>720.98</td> <td></td> <td>£ 720.98</td> </tr> <tr> <td>BP</td> <td>HMRC</td> <td>Tax and NI</td> <td>187.29</td> <td></td> <td>£ 187.29</td> </tr> <tr> <td>BP</td> <td>Parsons Meade Community Centre</td> <td>Donation towards room rental for 01 1st April 2019 to 31st March2020</td> <td>600.00</td> <td></td> <td>£ 600.00</td> </tr> <tr> <td></td> <td>Totalsfor payment</td> <td></td> <td>1514.27</td> <td>0.00</td> <td>£ 1,514.27</td> </tr> </tbody> </table> <p><b>2. To confirm checks made by the Internal Controls Councillor.</b> The Clerk confirmed that the controls checks had been completed, the Over 60's account was checked by the controls councillor in November and there have been no transactions since then.</p> <p><b>3. To update on the parish grit bins.</b> Cllr Smyth had kindly checked the grit bins and none were found to need re-filling.</p> <p><b>4. To discuss the level of rent for Parsons Meade Community Room for the period 01/04/19 to 31/03/20 and resolve payment.</b> It was Resolved to pay the amount listed in the budget of £600. £400 of this is for use by the parish council, the remaining £200 is from the Over 60's Club.</p>			Payments January 2020					PAYEE	DESCRIPTION	NET VALUE	VAT	AMOUNT	DDR	Tesco Mobile	Clerks mobile phone December	6.00	0.00	£ 6.00	BP	F Young	Salary and Expenses	720.98		£ 720.98	BP	HMRC	Tax and NI	187.29		£ 187.29	BP	Parsons Meade Community Centre	Donation towards room rental for 01 1st April 2019 to 31st March2020	600.00		£ 600.00		Totalsfor payment		1514.27	0.00	£ 1,514.27
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	<p><b>5. Resolution to adopt the latest version of the Model Financial Regulations, Updated in Aug 2019.</b></p> <p>The Clerk sent the draft financial regulations round to the council prior to the meeting. The Clerk explained that the changes were minor but that it was best to update them. Once the Over 60's club becomes independent the financial regulations will need thoroughly reviewing. It was <b>Resolved</b> to adopt the revised financial regulations.</p>
20/010	<p><b>Winter maintenance in the parks and other areas around the parish- Item requested by Cllr Matthews.</b></p> <p>After some discussion it was agreed that Cllr Matthews and a volunteer resident would walk the footpaths and note some of the issues. Chris Carvell would then be invited to attend the council meeting in February and the issues could then be discussed.</p> <p>The winter maintenance schedule provided by NBC shows that the works should be done in West Hunsbury by the third week of January.</p>
20/011	<p><b>Resolution to confirm the date of the Annual Parish Meeting 2020, this has to be between March 1st and 1st June 2020</b></p> <p>It was <b>Resolved</b> to hold the Annual Parish Meeting at 7pm on April 23<sup>rd</sup> 2020, subject to the availability of the hall.</p>
20/012	<p><b>Resolution to agree any items for inclusion within the Spring edition of the Link magazine.</b></p> <p>It was agreed to mention the change to the Spring bank holiday date, the use of off road bikes in the parks, Speedwatch and the 2020 Election.</p>
20/013	<p><b>Next Meeting:</b> Thursday February 20th 2020</p>

The meeting was closed at 8.55pm

Chairman ----- Date -----