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**Minutes of the Ordinary Parish Council Meeting, Held on Thursday December 19th, 2024.
at 7pm Parsons Meade Community Centre**

Members Present: Councillors Linda Hook (Chairman), David Garrett, Carl Squires, Jacqui Cripps, Mavis Wilmshurst and Pete Spink.

Also, present– Fiona Young (Clerk)

PCSO Georgia Pennington

PCSO Becky Evans

Item no	
24/196	To receive and approve any apologies for absence. It was Resolved to approve the apologies received from Cllr Barker.
24/197	To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda Cllr Wilmshurst declared an interest in agenda item 24/204.4
24/198	To approve and sign the Minutes of the Ordinary Council Meeting held on November 21st 2024. The minutes were circulated before the meeting, it was Resolved to approve and sign the minutes.
24/199	Public Session No members of the public present.
24/200	To Receive Reports from a) Police Representative. Two officers from the local Police attended the meeting, the council thanked them for attending. It was explained that there is concern among councillors and residents that the Police are not visible enough in West Hunsbury. PCSO Pennington explained that the area that the team cover is very large, and West Hunsbury has a very low crime rate and so visits to the parish are limited unless there is an incident that requires attendance. A Councillor voiced concern about open drug use within the park in the parish, it was explained that the Police have very limited powers to stop and search people, but that suspected drug dealing can be reported using Northants Talking messenger system. The council thanked the two PCSO's for attending the meeting.

	<p>b) West Northants Councillors. WNC Cllr Carl Squires reported that WNC is monitoring Northampton Partnership Homes following recent reports. Cllr Squires reported that he had attended a meeting with Stuart Timmiss regarding the bus service in West Hunsbury, Cllr Squires explained that he passed on the concerns of the parish council and residents and also some recommendations that would improve the service. Cllr Squires also reported that there will be more air quality monitoring equipment installed on Ladybridge Drive.</p>																		
24/182	<p>To receive Clerks report and brief reports from Councillors or Clerk attending outside meetings. Cllrs Spink and Garratt attended a meeting about the WNC Climate Summit.</p>																		
24/183	<p>Matters arising from previous minutes, for report only</p> <ol style="list-style-type: none"> 1. A meeting with WNC Cllr Pinder Chauhan and Mrs Pam Wootton (WHPC Footpath Warden) on Green Lane is to be arranged in the New Year. 2. The bus shelters will be cleaned as soon as possible. 																		
24/184	<p>Staffing Resolution to approve the national increase in the clerks pay scales and to also approve the back dating of this increase to April 1st, 2024. Actual increase is 0.62p/hr.</p> <p>It was Resolved to accept the increase in the Clerks pay.</p>																		
24/184	<p>Finance</p> <ol style="list-style-type: none"> 1. Resolution to approve the payments listed below for November plus any invoices that arrive before the meeting date. <table border="1" data-bbox="225 1361 1406 1615"> <thead> <tr> <th>Payable to</th> <th>Details</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>Clerk</td> <td>Salary December inc mileage</td> <td>936.91</td> </tr> <tr> <td>HMRC</td> <td>Tax and NI</td> <td>287.07</td> </tr> <tr> <td>DCK Payroll</td> <td>Payroll services</td> <td>63.00</td> </tr> <tr> <td>L Hook</td> <td>Expenses noticeboards</td> <td>13.59</td> </tr> <tr> <td>L Hook</td> <td>Expenses Carol service</td> <td>14.34</td> </tr> </tbody> </table> <p>It was Resolved the approve the above payments.</p> <ol style="list-style-type: none"> 2. Resolution to approve the bank reconciliation statement for 30th November 2024 <p>Bank Balance at 1st April 2024 £3090.48 + £35803.59</p> <p>Plus Receipts £34,147.58</p> <p>Less Payments £19,525.01</p> <p>Total £50,568.71</p>	Payable to	Details	Amount £	Clerk	Salary December inc mileage	936.91	HMRC	Tax and NI	287.07	DCK Payroll	Payroll services	63.00	L Hook	Expenses noticeboards	13.59	L Hook	Expenses Carol service	14.34
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	<p>Bank Balance at 30th November 2024 = £50,568.71</p> <p>The bank reconciliation was noted.</p> <p>3.To confirm that the monthly internal controls checks have been completed. Cllr Squires completed the internal controls for this month and there were no concerns.</p> <p>4.Deferred from last meeting - To approve the purchase and installation of a new double rubbish bin as requested by The Friends of West Hunsbury Parks. Location - beside the now closed pedestrian railway crossing near Hawkridge (off Hunsbury Hill Road) Single bin £355 plus fixings, double bin £610 plus installation.</p> <p>After some discussion it was Resolved to install a new double bin in the requested location subject to assurance from West Northants Council that the new bin will be added to the emptying rota.</p>
24/204	<p>Budget and Precept 2025</p> <p>1.Resolution to approve the budget for the financial year April 1st, 2025-March 31st 2026</p> <p>The Clerk had circulated a draft budget prior to the meeting. After some discussion it was Resolved to approve the budget for 2025-2026 at £45,666.00. The approved budget is found in Appendix A.</p> <p>2. Resolution to approve the precept demand for the financial year April 1st, 2025-March 31st 2026</p> <p>It was Resolved to approve the precept demand for 2025-2026 at £28,500. The balance of the budget will be taken from reserve funds.</p> <p>The precept will increase by 2.99% for a band D property which equates to an increase of 0.51p per year.</p>
24/205	<p>Planning</p> <p>1.New applications</p> <p>2024/5259/FULL 15 Greenglades, Northampton. Single storey side extension & extension to garage.</p> <p>It was Resolved to submit No Comments.</p>
24/206	<p>Youth Club Provision</p> <ul style="list-style-type: none"> To confirm the date of the taster session <p>Cllr Hook reported that this will be confirmed in January.</p>

24/207	<p>Emergency Planning – Requested by Cllr Hook</p> <ul style="list-style-type: none"> To consider setting up a working party to build an emergency plan for the parish. <p>Cllr Hook explained that she attended a meeting with West Northants Council about emergency planning, it would be beneficial for the parish council to have its own emergency plan. A working group will be set up to work on this project, the working group will comprise of Cllrs Hook, Squires and Spink.</p>
24/208	<p>Resolution to consider forming a working party to work with the Local Nature Recovery Plan – Requested by Cllr Squires.</p> <p>It was agreed that a separate working party was not needed at the moment.</p>
24/209	<p>Climate summit – Requested by Cllr Spink</p> <p>After a brief discussion it was Resolved that an event would be arranged in January or February for residents to attend for free and learn more about food waste recycling, composting and other ways to help the environment. Cllrs Garratt and Spink to arrange the event.</p>
24/210	<p>Correspondence and actions when needed.</p> <ul style="list-style-type: none"> Ncalc Training Newsletter - circulated Resident email regarding the proposed development off Teal close and Heronsford – Clerk responded. Police Crime and Fire commissioner precept consultation – Clerk circulated. Health & Wellbeing Survey – Clerk circulated. WNC Parking Enforcement – preliminary parking restriction application enquiry, confirming WHPC are in favour of the application for double yellow lines in Hill Fort Close – Clerk responded. WNC Cllr Squires - Air Quality monitoring, sensor positions – no action required. Resident enquiry regarding the maintenance of Hunsbury Hill Path – Clerked referred to WNC. WNC Newsletter - circulated. Community Safety Team newsletter – circulated. Training course – Sexual harassment in the workplace – agree who is to attend Jan 22nd 10am-11.30am Clerk to attend. WNC Draft Budget Consultation – consultation ends January 21st, 2025
24/211	<p>Next meeting January 16th, 2025</p> <p>Confirmation of Christmas holiday period. The office will close on December 20th and will reopen on January 2nd, 2025.</p>