



Clerk: Ms. Fiona Young, 32 Holdenby Road, Spratton, Northampton. NN6 8JD

Tel: 07729 608062 email: clerk@westhunsburyparishcouncil.gov.uk

www.westhunsburyparishcouncil.gov.uk

---

**Minutes of the Ordinary Parish Council Meeting, Held on Thursday February 20th 2025  
at 7pm Parsons Meade Community Centre**

**Members Present:** Councillors Linda Hook (Chairman), Jacqui Cripps, Kathryn Barker, Mavis Wilmshurst and Soosan Philip.

Also, present– Fiona Young (Clerk)

Two officers from Northamptonshire Police

Item no	
25/017	<b>To receive and approve any apologies for absence.</b> Apologies were received and approved from Cllr Squires, Garrett and Spink.
25/018	<b>To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda</b> None given.
25/019	<b>To approve and sign the Minutes of the Ordinary Council Meeting held on January 16<sup>th</sup> 2025.</b> The minutes were circulated before the meeting, it was <b>Resolved</b> to approve and sign the minutes.
25/020	<b>Public Session</b> No members of the public present.

25/21	<p><b>To Receive Reports from</b></p> <p><b>1. Police Representative.</b> The Clerk circulated the January crime report to councillors. The two Police officers reported that in general, West Hunsbury was a quiet parish. The Beat Bus will be outside the Hill Shop on Saturday March 1<sup>st</sup> between 10.30 and 12.00 Noon. Cllr Barker asked whether the Police were doing any routine visits to the parish as there was not an obvious Police presence. PCSO Shelton explained that there are regular patrols around West Hunsbury but unfortunately not as many as the council would like, there is not enough time and area is too large for the team to cover. Crime is still low in West Hunsbury. The local Police team was out with speed cameras last week, they were also in East Hunsbury. The officers were asked if they could possibly do Hunsbury Hill Road next time.</p> <p><b>2. West Northants Councillors.</b> Nothing to report.</p>																								
25/022	<p><b>To receive Clerks report and brief reports from Councillors or Clerk attending outside meetings.</b> The Clerk circulated a brief report. She explained that she had attended training on Elections, Planning and Employment Law this month. The Chairman reported that she had attended the Parish Collaboration Group meeting, the discussion focused on S.106 and Cil issues.</p>																								
25/023	<p><b>Matters arising from previous minutes, for report only</b></p> <ul style="list-style-type: none"> <li>• The Clerk confirmed that the councils response to the planning application 2024/4049/FUL had been submitted.</li> <li>• A copy of the email that WNC Cllr Chauhan sent to WNC regarding Green Lane was received.</li> <li>• A youth club taster session was arranged for February 7<sup>th</sup> 2025</li> </ul>																								
25/024	<p><b>Finance</b></p> <p>1. Resolution to approve the payments listed below for February plus any invoices that arrive before the meeting date.</p> <table border="1" data-bbox="225 1570 1406 1935"> <thead> <tr> <th>Payable to</th> <th>Details</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>Clerk</td> <td>Salary February</td> <td>928.11</td> </tr> <tr> <td>HMRC</td> <td>Tax and NI</td> <td>286.87</td> </tr> <tr> <td>NAYC</td> <td>Taster session Youth Club</td> <td>100.00</td> </tr> <tr> <td>NCALC</td> <td>Training inv 4195</td> <td>57.60</td> </tr> <tr> <td>NCALC</td> <td>Training inv 4085</td> <td>30.00</td> </tr> <tr> <td>NACRE</td> <td>Annual Membership</td> <td>42.00</td> </tr> <tr> <td>Camp Hill Community Centre</td> <td>Hire of Camphill Community Centre</td> <td>37.50</td> </tr> </tbody> </table> <p>It was <b>Resolved</b> to approve the payments listed above.</p>	Payable to	Details	Amount £	Clerk	Salary February	928.11	HMRC	Tax and NI	286.87	NAYC	Taster session Youth Club	100.00	NCALC	Training inv 4195	57.60	NCALC	Training inv 4085	30.00	NACRE	Annual Membership	42.00	Camp Hill Community Centre	Hire of Camphill Community Centre	37.50
Payable to	Details	Amount £																							
Clerk	Salary February	928.11																							
HMRC	Tax and NI	286.87																							
NAYC	Taster session Youth Club	100.00																							
NCALC	Training inv 4195	57.60																							
NCALC	Training inv 4085	30.00																							
NACRE	Annual Membership	42.00																							
Camp Hill Community Centre	Hire of Camphill Community Centre	37.50																							

	<p>2. Resolution to approve the bank reconciliation statement for 31<sup>st</sup> January 2025  Bank Balance at 1<sup>st</sup> April 2024 £3090.48 + £35803.59  Plus Receipts £34,263.68  Less Payments £25,017.69  Total £48,140.06  Bank Balance at 31<sup>st</sup> January 2025 = £48,140.06  The bank reconciliation was noted and approved.</p> <p>3. To confirm that the monthly internal controls checks have been completed. Cllr Philip confirmed that the internal controls checks have been completed and there were no concerns.</p> <p>4. Resolution to consider a grant application from Wagonik Integracyjny Autism support group  Following a lengthy discussion it was <b>Resolved</b> that unfortunately the application did not meet the criteria to qualify for a grant at this time. There was not enough of a direct link to the residents of West Hunsbury. However, the Chairman and Cllr Wilmshurst reported that they had met the group organiser and had been able to suggest some local organisations that may be able to help as well as signposting to the Local Area Partnership. The Clerk was asked to contact the group and include contact details of the LAP.</p>
25/025	<p><b>Youth Club Provision</b> Resolution to agree a second taster session and receive an update from Cllr Hook.</p> <p>Cllr Hook reported that the first taster session had been attended by 5 children in total. The session itself was a success but it was agreed that it was not well attended, possibly due to the time of year and the weather. It was <b>Resolved</b> to arrange a second taster session which will take place in March if possible.</p>
25/026	<p><b>Green Lane</b></p> <p>There was no update on Green Lane this month.</p>
25/027	<p><b>Footpath Working Party</b> - Resolution to approve the revised report and Resolution to agree the next steps.</p> <p>The final draft of the Footpath Working Party report was circulated prior to the meeting. Cllr Barker and Cllr Hook had worked on the project and produced a condensed version of the original report which was considered to be too long.</p> <p>It was <b>Resolved</b> that the council would approve and adopt the final condensed version of the report. It was agreed that it would not be shared with outside organisations at present, this would be discussed further at the next working party meeting.</p>
25/028	<p><b>Climate Action Event Feedback</b></p> <p>The parish council Climate Action Event took place on January 25<sup>th</sup>, the Mayor of Northampton attended the event which focused on composting. The Chairman thanked Cllr Garrett for arranging and speaking at the event.</p>

25/029	<p><b>Community Events</b> – To receive an update and consider an event date change</p> <p>The Community Events Committee agreed to meet in January as a working party as the meeting was for discussion only and no decisions were made. Following the meeting the working party asked the council to consider changing the provisional date of the Community Event planned in July from July 5<sup>th</sup> to July 12<sup>th</sup>, this is to avoid a clash with other larger events taking place on July 5<sup>th</sup>.</p> <p>It was <b>Resolved</b> to change the proposed date to July 12<sup>th</sup> 2025.</p>
25/030	<p><b>Elections 2025</b> – to receive information from the Clerk</p> <p>The Clerk explained that the drive to recruit new councillors has started in preparation for the election on May 1<sup>st</sup>. The nomination forms are available online however they are quite lengthy, it was agreed that the Clerk would print some forms out and bring them to the next council meeting. The forms have to be printed out and filled in by hand before being taken to the West Northants Council offices by 4pm April 2<sup>nd</sup> 2025.</p> <p>There are 9 seats available in this election.</p>
25/031	<p><b>Correspondence and actions when needed.</b></p> <ul style="list-style-type: none"> <li>• Rogue Traders warning – Clerk posted</li> <li>• Garden Organic – Rain Garden letter – Clerk responded</li> <li>• Ncalc lunchtime clerks session, significant development before construction – Clerk to attend</li> <li>• Immediate Justice programme – requests for work, do we have any areas that need work?</li> </ul>
25/032	<p><b>Next meeting March 20<sup>th</sup> 2025</b></p>