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**Minutes of the Ordinary Council Meeting, Held on Thursday August 19th, 2021.
 at 7pm Parsons Meade Community Centre**

Members Present: Parish Councillors Stephen Tomlinson, Linda Hook, Richard Matthews, Kathryn Barker, Katie Macey, Carl Squires, Mavis Wilmshurst, Andrew Vincent.

Clerk – Fiona Young

Also present - One member of the public, Cllr Nick Surgess-Alex and Cllr Brian Sargeant from West Northants Council.

Item no	
21/132	<p>To receive any apologies for absence and approve reasons for absence. There were no apologies from parish councillors, Cllrs Andre Gonzalez de Savage, Pinder Chauhan and Suresh Patel all submitted apologies.</p>
21/133	<p>To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda None received.</p>
21/134	<p>To approve and sign the Minutes of the Council Meeting held on the July 15th, 2021. The minutes were circulated to all Councillors prior to the meeting, Cllr Wilmshurst explained that in the minutes West Hunsbury Country Park is referred to under Min ref 21/126. The park is in fact called Wootton Brook Ladybridge Park. The Clerk made the amendment and council Resolved to sign and approve the minutes.</p>
21/135	<p>Public Session. A member of the public explained that she had attended an outdoor concert of the Towcester Studio Brass Band in Grangewood Park. The event was free and was well attended, it was remarked that East Hunsbury has a Community Events Officer now. It was also reported that two pieces of play equipment were currently broken in the park, the Clerk explained that this had been reported to WNC. A member of the public reported that there is a small water leak at the side of the Hill Stop shop, this may cause issues on the pavement when it becomes icy, Cllr Brian Sargeant said that he would pop into the shop and let the owners know.</p>
21/136	<p>To Receive Reports from a) Police Representative. Criminal damage 2 – Residential Burglary 1 b) West Northants Councillors – Cllr Nick Sturgess-Alex explained that there was a fire at County Hall in Northampton that affected the power and IT provision for One Angel Sq, this took quite some time to sort out and caused some disruption.</p>

	<p>Cllr Brian Sargeant thanked Cllr Sturgess-Alex for giving up his own time to try and help sort out the problems with the IT.</p> <p>Cllr Sargeant reported that meetings were slowly getting back to normal and that it was very nice to be able to meet in person again.</p>									
21/137	<p>To receive report from Councillors or Clerk attending outside meetings or training courses on behalf of WHPC</p> <p>The Chairman attended a meeting with IDVerde and Veolia, this is covered later in the meeting.</p> <p>Councillors also attended a meeting in the parish with Helen Howard from Highways, West Northants Council. Although there is believed to be an issue with speeding vehicles on Ladybridge Drive and in other areas in the parish, there is no evidence of serious accidents which is needed in order to increase speed deterrents in an area. WNC have advised that the cost of additional speed bumps or pedestrian crossings are prohibitive. Cllr Macey agreed to put a request on Facebook for residents to slow down and drive more considerately.</p>									
21/138	<p>Matters arising from previous minutes, for report only.</p> <ol style="list-style-type: none"> 1. Confirmation from Chris Carvell that a letter has been received from the Clerk stating concern regarding the state of the green spaces and an enquiry about the condition of the trees in the parish. A reply will be given in due course. 2. All Fix my Street promo items are downloadable and printable from home, there is nothing to order. Clerk does not have a laminator so cannot make posters weatherproof. 3. Confirmation that letters have been sent regarding green spaces, trees and Green Lane. 									
21/139	<p>Financial Matters</p> <p>a) Resolution to approve the payments tabled below.</p> <table border="1"> <thead> <tr> <th>Payable to</th> <th>Details</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>F Young</td> <td>Salary</td> <td>737.08</td> </tr> <tr> <td>HMRC</td> <td>Tax and NI</td> <td>217.32</td> </tr> </tbody> </table> <p>It was Resolved to approve all payments.</p> <p>b) Approval of the bank reconciliation statement below</p> <p>Bank reconciliation August 10th 2021 – Balance at April 1st 2021 £68,152.01 less payments £6179.90 plus receipts £13291.13 = £75263.24 Bank accounts at 10.08.2021 £30,063.13 plus £45,200.11 = £75,263.24</p> <p>Noted.</p> <p>c) Confirmation that the internal controls councillor has completed the checks to the payments.</p> <p>Cllr Hook confirmed that the internal control checks have been done.</p> <p>d) Covid Grant – Resolution to agree action following an application by 49th Northampton Scout Group (if application information is received in time)</p> <p>The Clerk reported that no other information has been received and so this item will not be on the September agenda.</p> <p>e) St Benedicts Guides – Resolution to consider an application from St Benedicts Guiding for financial help with the purchase of badge books and bags.</p> <p>The Clerk reported that a letter had been received from St Benedicts Guides outlining plans to purchase some Guiding Badge Books and bags, some financial help was requested due to an increase in membership numbers. The total donation requested was £940.00,</p>	Payable to	Details	Amount £	F Young	Salary	737.08	HMRC	Tax and NI	217.32
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	it was Resolved that the donation would be approved and that the Grants and Donations budget of £3000 would be used to fund it.
21/140	<p>Planning</p> <p>a) Resolution to comment on the following new applications- WNN/2021/0543 41 Hunsbury Close Northampton, Northamptonshire NN4 9UE Single storey garage extension. It was Resolved to submit no comments.</p>
21/141	<p>Parish sponsored PCSO – to discuss a request from East Hunsbury PC to consider the possibility of jointly sponsoring a PCSO After some lengthy discussion it was Resolved that the Clerk would request more information from East Hunsbury PC and also from the Police and Crime Commissioners office, regarding the terms of engagement of the PCSO, the cost and how it would benefit the parish.</p>
21/142	<p>Green Lane – to receive any update and agree action. Cllr Chauhan emailed the Clerk to explain that the works on Green Lane were ongoing and that she would chase it up after some annual leave. Cllr Hook reported that Peter Hackett from WNC had emailed reporting that the drawings for the two bridges were not available yet but they would be sent to the PC in due course. The water course has been cleared of debris and in some areas widened. The soakaway at Ladybridge Drive has been renewed, however a drainage pipe was discovered when removing the old gravel. The drainage pipe has collapsed beneath the road and more investigation is needed to find out where the collapsed pipe leads. There was some lengthy discussion regarding an area of the lane that borders a private property where discarded vegetation has been allowed to build up over a number of years and is now breaking away and causing blockages in the water course further down the lane. It was agreed that Cllr Matthews will summarise the issue and this will be sent to Peter Hackett.</p>
21/143	<p>Maintenance of the green areas and trees in the parish – to receive any update following a meeting with IDVerde. The Chairman circulated notes from a meeting he attended with representatives from Veolia and IDVerde. There is a Contracts Map which details which companies manage which areas of the parish, this has been requested. The larger verges on the roads around West Hunsbury are looking very unkempt and it was acknowledged that they have not been maintained several weeks. The smaller areas are now starting to look better however some areas such as under trees and have been left to grow wild as part of a habitat policy that WNC have implemented. The weather has definitely not helped and it has been wet and warm which has produced lush growth. There was some discussion regarding wild flower planting on the grass verges but Councillors remarked that this must be proper wildflower planting not just weeds left to grow wild. There will be more discussion on the maintenance of green areas at the September meeting when a copy of the contracts map will be obtained.</p>
21/144	<p>Footpath working party – Update from Cllr Barker Cllr Barker reported that all five main roads in the parish have been surveyed with the</p>

	findings being put into a report that may be available for discussion at the next meeting.
21/145	<p>Community Event Working Party – Update from Cllr Hook</p> <p>Cllr Hook reported that the Fireworks event on November 5th will go ahead, the company that did the fireworks in 2019 – Titanium, have been provisionally booked. The council has previously agreed a budget for a community event and the fireworks event will be funded by that budget. It was agreed that a different field will be used this year and that there will also be several food vans and possibly some fire eaters as entertainment before the fireworks. The details are still to be finalised and there will be another working party meeting arranged soon. It was agreed that St Johns ambulance first aid cover will need to be booked.</p> <p>Cllr Hook also explained that at least one event is being planned for the Jubilee celebrations next year and there will be a meeting with other organisations in the parish such as the WI and the local Scouts and Guides to make sure that the events are co-ordinated.</p> <p>Forming a specific Jubilee working party was also discussed but not yet agreed.</p> <p>A litter pick has also been arranged for September 26th, Cllr Hook is liaising with IDVerde to obtain the equipment.</p> <p>Cllr Barker asked if anything had been arranged for the Northants Acre community festival on September 5th, were the PC attending? As nothing specific had been arranged it was agreed that if Councillors wanted to attend they could and Cllr Squires has agreed to arrange for some name badges to be purchased.</p>
21/146	<p>Queens Platinum Jubilee - to discuss and resolve the purchase of a jubilee beacon or agree to delegate to the Community Events Working Party</p> <p>It was agreed that at least one Jubilee beacon would be ordered, possibly two. Cllr Matthews is to look at the various designs and costs and report back to the next meeting.</p> <p>The Clerk will register the council with the main Jubilee celebrations organisers so that we can co-ordinate the lighting of the beacons with other councils. The name of every council taking part will also be entered into a special leather bound book that will be presented to the Queen after the Jubilee weekend.</p>
21/147	<p>Community Engagement – to receive any updates on proposals agreed at the last meeting.</p> <p>Cllr Macey reported that all actions have been completed from the July meeting and that she now has access to the council Facebook page. The Clerk is managing the website and together with Cllr Macey will manage the social media platforms and try and raise the councils profile.</p>
21/148	<p>Proposals involving Northampton Town Football Club Community Sector – Cllr Barker</p> <ul style="list-style-type: none"> • Proposal for the PC to work with NTFC to develop community activities in West Hunsbury (more information provided by Cllr Barker) <p>It was agreed that more information was needed and Cllr Barker would report back at the September meeting.</p> <ul style="list-style-type: none"> • Proposal for the parish council to support and advertise the Planet Super League <p>It was Resolved to promote this on the parish council website and social media.</p> <ul style="list-style-type: none"> • Proposal for the parish council to support and advertise the Fit Cobblers scheme <p>It was Resolved to promote this on the parish council website and social media.</p>
21/149	<p>To discuss and approve a questionnaire for residents surrounding the open space in the area of Claystones and Banbury Close – Cllr Barker</p> <p>Cllr Barker circulated the survey and Cllrs had sent in several comments. It was agreed that some changes would be made and a final copy would be circulated and approved at the next</p>

	council meeting in September.
21/150	<p>Correspondence – actions to be agreed</p> <ul style="list-style-type: none"> • Notifications from Veolia about staff issues due to the pandemic affecting food waste collection rounds Noted • PC Jamie Edwards – July crime figures posted on Agenda Noted • Chris Carvell, Env Contract Services Manager WNC – Acknowledgement of receipt of Clerks letter re. grounds maintenance standards Noted • Resident email regarding an incident on a pathway in the parish with two cyclists. – Clerk has replied. Noted • Invitation from St Benedicts Guiding to attend the Gold Badge Awards on September 7th , 6-7.30pm St Benedicts Church, plus grant donation request. Cllr Hook and Cllr Macey to attend the Gold Badge Awards. • Invitation for two Councillors to attend the Ncalc AGM at One Angel Square, Northampton on Saturday Oct 2nd, 10am – 1PM. (One Cllr has voting rights) – To resolve attendance of second councillor. The Chairman and Cllr Wilmshurst to attend. • Northants Fire & Rescue Annual Report – Circulated
21/151	Next meeting September 16th 2021, 7pm Parsons Meade Community Centre
21/152	Agenda items for next meeting

Meeting closed 9.50pm