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**To All Parish Councillors:** I hereby summon you to attend the **Remote Ordinary Parish Council Meeting**, which will take place on **Thursday 17<sup>th</sup> September 2020** 7.30pm using Zoom.

All parishioners and members of the press are invited to attend the meeting remotely and are asked to use the following link to the Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/82673858780?pwd=YmJsdGM4Mll1bWoxNFIHM0hQMkRhZz09>

Meeting ID: 826 7385 8780

Passcode: 050364

**Please be aware the meeting may be recorded.**

Clerk, Fiona Young

### **AGENDA**

- 20/114 To receive any apologies for absence and approve reasons for absence**
- 20/115 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda**
- 20/116 To approve and sign the Minutes of the Council Meeting held on the 15<sup>th</sup> July 2020 and the Extra Ordinary Meeting on 19<sup>th</sup> August 2020**
- 20/117 Public Session.**

Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

- 20/118 To Receive Reports from**
  - a. Police Representative**, Report from August 2020, Criminal Damage – 4, Vehicle Crime - 6
  - b. Borough Councillor**
  - c. County Councillors**
- 20/119 Matters arising, for report only, and Clerks Report.**

September 9th 2020

20/120

**Financial Matters**

<b>Payee</b>	<b>Details</b>	<b>Amount inc vat £</b>
F Young	Salary & expenses plus backdated increase to April 1 <sup>st</sup> .	£818.10
HMRC	Tax and NI	£273.83
St Benedicts Church	Defib wall rental & electricity	£50.00
Kirkwells	Local Plan Part 2 Response	£630.00
Ncalc	Clerks course	£55.00
PKF Littlejohn	External audit	£240.00

1. To authorise the payments listed above.
2. To confirm checks made by the Internal Controls Councillor, including the bank reconciliation statement.
3. To receive an up to date expenditure against budget report.
4. Resolution to increase the Clerks hourly rate in line with the National Pay Agreement rise of 2.75% announced in August 2020. The rise is to be backdated to April 1<sup>st</sup> 2020 and includes an extra days annual leave. The Clerks salary is LC2 21, £13.41 which will rise to £13.78, an increase of £24.05 gross per month.
5. Resolution to set a date for the Clerks annual appraisal and agree which Councillors will conduct the appraisal.
6. Budget and Precept 2021-2022 To commence initial brief discussions for continuation in October. Councillors asked to consider any projects that they wish to put forward.

20/121

**To receive report from Councillors or Clerk attending outside meetings on behalf of WHPC**

20/122

**Planning**

1. **To agree a response to the applications listed below;**  
**N/2020/0916 10 Fienesgate, Northampton, Northamptonshire, NN4 9XQ** Conversion and extension of existing garage to studio flat annexe, addition of porch on front of house, erection of shed in rear of garden and erection of retaining wall

<http://planning.northamptonboroughcouncil.com/planning/search-applications?civica.query.FullTextSearch=west%20hunsbury#VIEW?RefType=PBDC&KeyNo=109302>

**N/2020/1005 8 Banbury Close, Northampton, Northamptonshire, NN4 9UA**

First floor side extension over garage

<http://planning.northamptonboroughcouncil.com/planning/search-applications?civica.query.FullTextSearch=west%20hunsbury#VIEW?RefType=PBDC&KeyNo=109461>

**2. To notify of any recent decisions.**

**N/2020/083537 Icknield Drive, Northampton, Northamptonshire, NN4 9YS**

First floor extension over existing garage. Approved.

**N/2020/08106 Woodhall Close, Northampton, Northamptonshire, NN4 9UB**

New outbuilding (retrospective) Approved.

**20/123 Local Plan part 2 consultation to confirm the response has been submitted and to update.**

**20/124 Grounds and parish maintenance, inc hedgerows and verges. To confirm actions if required.**

**20/125 Community Orchard working group – to receive an update and agree action if required**

**20/126 West Northants Unitary Council – to receive update and agree action if required.**

**20/127 Community grants – to discuss future applications and projects that require grant funding and resolution to allow the Clerk to apply for funding.**

**20/128 Parish Council Litter Pick – Cllr Hook to lead discussion**

**20/129 Resolution to sign the Armed Forces Covenant**

**20/130 To review correspondence received**

- Parishioner correspondence regarding a memorial bench – Clerk has actioned
- Parishioner request regarding the installation of outdoor gym equipment
- Ncalc – Next steps in emergency response planning, online invitation 22<sup>nd</sup> Sept 10am
- Northampton Local Cycling and Walking Infrastructure Plan consultation – closes on 23<sup>rd</sup> October 2020
- Parish Clerk forum dates at Guildhall, currently postponed
- Resident complaint regarding obstructive parking – Clerk actioned
- Resident complaint re. smart motorway – to confirm action by Chairman

**20/131 Next meeting date – October 15<sup>th</sup> 2020**

September 9th 2020

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