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**To All Parish Councillors:** I hereby summon you to attend the **Remote Ordinary Parish Council Meeting**, which will take place on **Thursday 18<sup>th</sup> February 2021** 7.00pm using Zoom. All parishioners and members of the press are invited to attend the meeting remotely and are asked to use the following link to the Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/87554562512?pwd=WXY3NzBFclo3TDVGMUpPM29hT0UvUT09>

Meeting ID: 875 5456 2512

Passcode: 289665

**Please be aware the meeting may be recorded.**



Clerk, Fiona Young

## AGENDA

- 21/18 To receive any apologies for absence and approve reasons for absence**
- 21/19 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda**
- 21/20 To approve and sign the Minutes of the Council Meeting held on the January 21st 2020**
- 21/21 Public Session.** Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.
- 21/22 Councillor Co option – Resolution to co-opt a new councillor**
- 21/23 To Receive Reports from**
- a. Police Representative.** Police report for January 2021 Criminal Damage1 Vehicle Crime 2 Burglary Residential 1 Introduction to our new local PC Jamie Edwards
  - b. Borough Councillor**
  - c. County Councillors**
- 21/23 To receive report from Councillors or Clerk attending outside meetings on behalf of WHPC**
- 21/24 Matters arising from previous minutes, for report only**
- **The donation to the ReStore charity was made in between meetings as agreed Min Ref 21/09**
  - **The planning letter for N/2020/1528 was sent to NBC Planning as agreed.**
  - **Two enquiries regarding the footpath working party sent through to Cllr Barker**

February 12th 2021

- Posters for the vacancy, the footpath working party and the covid grants were published on social media and in the noticeboards.

## 21/25 Financial Matters

Payable to	Details	Amount £	Power to spend
ReStore Northampton	Donation Covid	1000.00	LGA 1972 s.137
F Young	Salary	736.28	LGA 1972 s112
HMRC	Tax and NI	218.20	LGA 1972 s112
Viking	Stationary	78.94	LGA 1972 s112
Ncalc course invoice	Flying Start Oct 2020	44.00	LGA 1972 s.175
Stephen Tomlinson	Christmas lights batteries	6.60	LGA 1972 s.137
Ncalc Course	Flying start Jan 2021	44.00	LGA 1972 s.175

1. To authorise the payments listed above. To confirm checks made by the Internal Controls Councillor, including the bank reconciliation statement
2. Bank reconciliation – Balance at start of 2020 £4647.90 +£45,178.34 less payments £16133.77 plus receipts £34029.32 = **£67,721.79** Bank accounts at 08.02.2021 £22,523.94 plus £45,197.85 = **£67,721.79**
3. NBC Covid Grant
  1. To confirm the £1000 donation to ReStore Northampton and discuss and resolve a second donation.
  2. Resolution to agree funding for any applications received in response to the grant funding adverts placed last month.  
Applications received from the following
    - St Benedicts Guiding Group, request for assistance following the impact of the pandemic
  3. To discuss and agree any further ideas for distribution of the remaining funds, to include an update regarding Laptops for schools.

## 21/26 Resolution to review, approve and re adopt the following policies and documents;

- WHPC Financial Regulations
- Scope and nature of internal controls and internal audit
- Internal control terms of reference
- Internal controls procedure
- Complaints procedure
- Financial management Risk Assessment
- Risk Management Policy
- Reserves Policy

## 21/27 PC Meetings

1. To discuss and resolve any action regarding the publication of the Zoom link in addition to action already taken which includes publishing on the agenda, the website, Facebook and Twitter.
2. To set the start time of the March meeting back to 19.30.

## 21/28 New bench for the playing field – to receive quotes from the Clerk and resolve the type of bench and the installation arrangements.

## 21/29 Planning – No new applications

**Update** - 84 Gresham Drive, application withdrawn.

- 21/30**      **Councillor contact information** – To discuss and resolve action regarding the publication of councillor details on the PC website
- 21/31**      **Definitive map modification Order** – to review and agree action
- 21/32**      **Northants Acre opportunity** – to discuss and resolve action, proposed by Cllr Tomlinson.
- 21/33**      **Parish Council Elections May 2021** – to discuss the up coming election campaign and resolve any action required.
- 21/34**      **Grounds and pathways**
1. Receive update from the Pathways Working Party
  2. Green Lane Flooding – to discuss action required.
- 21/35**      **To review correspondence received and agree actions if any.**
- Resident letter regarding the co-option process
  - Resident enquiring about Green Lane and a biodiversity action plan – Clerk has replied
  - Resident enquiry about a bench on Hunslett Lane – Clerk has replied
  - Northants Police – Canvassing and Covid – Circulated by Clerk
  - Danny Moody, Ncalc e-update and mini update
  - PC Jamie Edwards – Introduction and Jan crime stats
  - ReStore Northampton – letter of gratitude via email for the Covid response donation
- 21/36**      **Next meeting March 18th 2021**