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**To All Parish Councillors:** I hereby summon you to attend the **Annual Parish Council Meeting**, which will take place on **Thursday 20<sup>th</sup> May at 7.00pm** at Low Barn, Hunsbury Hill Centre, Harksome Hill, Northampton NN4 9QX

All parishioners and members of the press are invited to attend although we will have to limit numbers attending due to the Covid regulations.

**Please be aware the meeting may be recorded.**

A handwritten signature in black ink, appearing to read "Fiona Young".

Clerk, Fiona Young

## AGENDA

- 21/62 Election of Chairman
- 21/63 Election of Vice Chairman
- 21/64 Resolution for all Councillors to sign the Declaration of Office forms and to receive the Register of Interest and Code of Conduct information.
- 21/65 To approve apologies for absence
- 21/66 To receive any Declarations of Interest in respect of items on the agenda
- 21/67 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate.
- 21/68 Annual Parish Meeting – Resolution to agree any actions following the APM in April.
- 21/69 Councillor co-option – To discuss the co-option process for the June meeting and to agree a closing date for applications.
- 21/70 To approve and sign the Minutes of the Council Meeting held on the April 15th 2021
- 21/71 To receive a report from Cllrs Tomlinson and Barker following a meeting with Northants Acre.
- 21/72 To review the appointment of members to the Complaints Committee, the Footpath Working Party, the Community Event working party and the Community Orchard working party.
- 21/73 Review and adoption of the standing orders
- 21/74 Resolution to appoint an Internal Controls Councillor
- 21/75 Resolution to appoint an additional councillor as a bank signatory
- 21/76 Resolution to confirm that the Council is eligible to exercise the general power of competence.

**21/77 Confirmation of arrangements for insurance cover in respect of all insurable risks**

**21/78 Payments**

**1. Year End Bank reconciliation – Balance at start of 2020 £4,647.90 +£45,178.34 less payments £23,210.68 plus receipts £41,536.45 = £68,152.01 Bank accounts at 31.03.21 £22,953.03 plus £45,198.98 = £68,152.01**

**2. Resolution to approve the following payments –**

<b>Payee</b>	<b>Details</b>	<b>Amount in £</b>
F Young	Salary May	736.88
HMRC	Tax and NI May	217.52
BHIB	Annual Insurance policy	316.89
Ncalc	Training	44.00
Ncalc	Annual Audit and membership	1516.20
F Young	Salary April	736.28 Paid in April
HMRC	Tax and NI April	217.32 Paid in April
ICO Membership	Direct Debit annually	35.00 Paid in April

**3. Confirmation that the Internal Controls Cllr has checked the payments.**

**21/79 Resolution to confirm the receipt of the Internal audit report and confirm any actions required (none)**

**21/80 Resolution to approve and sign Section 1 of the Annual Return**

**21/81 Resolution to approve and sign Section 2 of the Annual Return**

**21/82 Resolution to approve the dates of the Exercise of Electors rights, from June 14<sup>th</sup> 2021 to July 23<sup>rd</sup> 2021**

**21/83 Planning**

**a) Resolution to comment on the following new applications-**

**WNN/2021/0108 46 Banbury Close, Northampton, Northamptonshire, NN4 9UA**

Single storey rear extension

**21/84 Resolution to determine the time, date and place of ordinary meetings of the Council up to and including the next annual meeting of the Council. To include the Resolution to change the date of the next meeting to June 24 2021, Venue – Parsons Meade Community Centre**