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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday 24th June at 7.00pm** at Parsons Meade Community Centre
All parishioners and members of the press are invited to attend although we may have to limit numbers attending due to the Covid regulations. Masks to be worn unless medically exempt.
Please be aware the meeting may be recorded.

Clerk, Fiona Young

AGENDA

- 21/85 To receive any apologies for absence and approve reasons for absence
- 21/86 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda
- 21/87 To approve and sign the Minutes of the Annual Council Meeting held on the 20th May 2021
- 21/88 Resolution to co-opt two councillors for the two vacant seats. Voting to be done on an Absolute Majority basis, with hand votes.
- 21/89 Resolution to agree which agenda items if any, to defer.
- 21/90 **Public Session.** Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.
- 21/91 **To Receive Reports from**
a) **Police Representative.** 1 non res burglary, 1 vehicle crime.
b) **West Northants Councillors**
- 21/92 To receive report from Councillors or Clerk attending outside meetings or training courses on behalf of WHPC
- 21/93 Matters arising from previous minutes, for report only
- 21/94 **Financial Matters**
a) **Resolution to approve the payments tabled below;**

Payable to	Details	Amount £
2Commune	Pop over for special occasions	60.00
Fiona Young	Salary June	736.88
HMRC	Tax and NI	217.52
Viking	Printer ink	47.39

b) Approval of the bank reconciliation statement below

Bank reconciliation June 10th 2021 – Balance at April 1st 2021 **£68,152.01** less payments £3,839.21 plus receipts £12,501.13 = **£76,813.93** Bank accounts at 10.06.2021 £31,613.82 plus £45,200.11 = **£76,813.93**

c) Confirmation that the internal controls councillor has completed the checks to the payments.

d) Confirmation that the Annual Return has been submitted.

e) Covid Grant - to discuss and agree any donations

21/95

Planning

a) Resolution to comment on the following new applications-

WNN/2021/0115

30 GRESHAM DRIVE, NORTHAMPTON, NN4 9SZ, Single storey rear extension.

WNN/2021/0029

Land East of Towcester Road, Northampton Northamptonshire

OUTLINE PLANNING APPLICATION (ALL MATTERS RESERVED EXCEPT ACCESS) FOR THE DEVELOPMENT OF UP TO 60NO DWELLINGS (USE CLASS C3), INCLUDING AFFORDABLE HOUSING WITH NEW VEHICULAR ACCESS, OPEN SPACE, CHILDREN'S PLAY AREA AND ASSOCIATED INFRASTRUCTURE

21/96

To discuss the Training budget for councillors and staff - Resolution to agree the councils training policy and whether the council will follow the new Ncalc Councillor Development Framework and adjust the training budget accordingly.

21/97

Bus Shelter Cleaning – Resolution to agree action regarding the quotes received for bus shelter cleaning

21/98

Resolution that the Council carries out a survey of the Residents living adjacent to Ladybridge Drive between the roundabout with Towcester Road and the roundabout with Icknield Drive and Bittern Street in regard to asking the West Northants Council to install road humps – Cllr Vincent

21/99

Year 6 School leavers gifts – Resolution to agree this years donation of pencil cases to the value of **£375.24** – Cllr Hook

21/100

Nacre Community Orchard and Allotments – Cllrs Tomlinson and Barker

1. Formal discussions with NACRE on Orchard and Allotments

WHPC have had informal conversations with NACRE as described in the report. There are a number of opportunities described which now need a more formal approach.

It is proposed that WHPC enters into a formal discussion to explore and develop detailed proposals covering the development of several opportunities and possibly explore others. Each proposal would then be submitted for formal agreement by WHPC.

2. Publicity to recruit potential forming members of an association

NACRE intend as part of their facility development to establish an orchard and allotments which would be open to members of the local community.

Proposal that WHPC facilitate the recruitment of a small forming committee that can act as an initiator and nucleus around which an association can develop. That this can be achieved by using WHPC to advertise the possibility, seek volunteers and importantly seek an understanding of how much local interest there is likely to be. (Note - Should the discussions with NACRE result in an agreement for the PC to have a formal involvement this would be an important step either way)

3. Funding for summer young people volunteers / work

15/06/2021

NACRE have been working with Moulton College using students to clear and prepare land as part of their course. WHPC has a significant COVID recovery fund available. With Covid many young people in the area will probably find summer employment opportunities.

It is proposed that subject to suitable arrangements being put in place by NACRE WHPC makes £5,000 available as a grant to NACRE to enable them to employ a number of young people (target 4 or 5 for 6 weeks) resident in the Parish to continue this preparation work during summer 2021

4. Support for other NACRE projects (communication & engagement)

To agree that WHPC will act as a conduit and facilitator to enable NACRE to make contact with all the relevant community groups in WH so that NACRE can engage with them on the developments and new facilities that may be of interest.

5. Members of Orchard working group

To appoint several councillors to the working group to replace those who are no longer members of the council.

Note that this potential project has a wider remit than the potential NACRE joint project, although they may become linked at some point.

21/101 Green Lane – Update from Cllr Hook

21/102 Footpath working party – Update from Cllr Barker

21/103 Plant a tree for the Jubilee – resolution to agree action.

21/104 Community event working party – to update council on a meeting date

21/105 Community Engagement – Cllr Macey.

1. Community Event – Picnic in the park.
2. Resolution to build up the local contact list, update website. Allocate each of us with a few on the list and then we need to call / meet with these bi-monthly, bringing any relevant information to the meetings for updates.
3. Resolution to increase the councils presence on social media to include using 'How to' topics. Actions to include - Sending out regular comms with top tips, using website and facebook to post a full one page 'how to' e.g. go to fix my street site, Use the experience of the group to write up easy to use instructions to be added onto the website, then on a regular basis post these on facebook, twitter, etc.
4. Signposts to the Playground Proposal

21/106 To discuss the proposal to reinstate the play equipment, plant some flowers and add in a seating area possible linked to commemorate the soldiers who died in War in the small pocket park between Claystones and Banbury Close - Cllr Barker

21/107 Correspondence – actions to be agreed

- Resident complaints about parking in Benjamin Sq, Camphill – Clerk responded
- Saima Yildirim, NPH confirmation of Parsons Meade capacity – Clerk actioned
- Northampton Volunteer Car Scheme – Request for new driver

21/108 Next meeting – Next meeting July 15th 2021