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**To All Parish Councillors:** I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday 15<sup>th</sup> July at 7.00pm** at Parsons Meade Community Centre. All parishioners and members of the press are invited to attend although we may have to limit numbers attending due to the Covid regulations. Masks to be worn unless medically exempt.

**Please be aware the meeting may be recorded.**

Clerk, Fiona Young

## **AGENDA**

**21/109 To receive any apologies for absence and approve reasons for absence**

**21/110 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda**

**21/111 To approve and sign the Minutes of the Annual Council Meeting held on the 17<sup>th</sup> June 2021**

**21/112 Public Session.** Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

**21/113 To Receive Reports from**

- a) Police Representative.** Criminal damage – 3 (June)
- b) West Northants Councillors**

**21/114 To receive report from Councillors or Clerk attending outside meetings or training courses on behalf of WHPC**

**21/115 Matters arising from previous minutes, for report only**

- 1.** Confirmation that the planning response to WNN/2021/0029 was submitted within the time frame.
- 2.** Confirmation that Eddie Sanders has been contacted and will start cleaning the bus shelters soon.
- 3.** Clerk sent Reg of Int forms to new Cllrs.
- 4.** Clerk confirms contact with all six WNC Councillors
- 5.** On site meeting requested with the Highways regarding concerns discussed at the last meeting.
- 6.** Contact made with Paul Everard ( WNC) to chase promised meeting following Inspectors report of the Local Plan– response is Local Plan is still with Inspectorate and no public hearing dates have been set yet.

09/07/21

## 21/116 Financial Matters

### a) Resolution to approve the payments tabled below;

Payable to	Details	Amount £
F Young	Salary	737.08
HMRC	Tax and NI	217.32
Hunsbury Park Primary	Leavers gift donation	312.50

### b) Approval of the bank reconciliation statement below

Bank reconciliation July 7th 2021 – Balance at April 1<sup>st</sup> 2021 **£68,152.01** less payments £4907.00 plus receipts £13291.13 = **£76,536.14** Bank accounts at 07.07.21 £31336.03 plus £45,200.11 = **£76,536.14**

### c) Confirmation that the internal controls councillor has completed the checks to the payments.

d) Covid Grant – Resolution to agree action following an application by 49<sup>th</sup> Northampton Scout Group ( if application information is received in time)

e) To confirm that the parish mobile phone payment of £6 is taken out by DD every month.

f) To receive a brief budget report.

## 21/117 Planning

### a) Resolution to comment on the following new applications-

**WNN/2021/0270, The Lodge, Three Counties Crematorium.** Removal of existing boundary fence and automated gate and replacement with 103m Acoustic Barrier, with 40m of this to be 4m in height and remaining 63m will be 3.5m in height, and 8m of standard featherboard fencing, running up slope to Motorway bridge

<http://planning.northamptonboroughcouncil.com/planning/search-applications?civica.query.FullTextSearch=west%20hunsbury#VIEW?RefType=PBDC&KeyNo=112208>

**WNN/2021/0319 1 Wood Avens Close** Northampton, Northamptonshire, NN4 9TX Addition of porch and extension to garage

<http://planning.northamptonboroughcouncil.com/planning/search-applications?civica.query.FullTextSearch=west%20hunsbury#VIEW?RefType=PBDC&KeyNo=112330>

**21/118 Green Lane** – To discuss the issue of the area of Green Lane that is currently unregistered.

**21/119 Maintenance of the green areas in the parish, to discuss** - Cllr Tomlinson

**21/120 Road maintenance standards and the effectiveness of Fix my Street** – Cllr Tomlinson

**21/121 Bridleway BH1 and its current condition** – Cllr Tomlinson

**21/122 Trees, Resolution to contact WNC regarding concerns over tree maintenance and recent incidents with fallen branches.** – Cllr Barker

**21/123 Footpath working party** – Update from Cllr Barker

**21/124 Community Event Working Party** – Update from Cllr Hook

**21/125 Social Media Use and Council Policy** – to discuss and confirm Council policy, Cllr Hook

**21/126 Community Engagement** – Cllr Macey.

1. Resolution to build up the local contact list, update website. Allocate each of us with a few on the list and then we need to call / meet with these bi-monthly, bringing any relevant information to the meetings for updates.

2. Resolution to increase the councils presence on social media to include using 'How to' topics. Actions to include - Sending out regular comms with top tips, using website and facebook to post a full one page 'how to' e.g. go to fix my street site, Use the experience of the group to write up easy to use instructions to be added onto the website, then on a regular basis post these on facebook, twitter, etc.

3. Signposts to the Playground Proposal – The signposts to the playground within the West Hunsbury Country Park take everyone across the road, then across a field (potentially water logged), this has major issues for those with small children, buggies or disabilities.

Choices – 1) The signs can be moved to take you under the underpass, then following it over the bridge that you just went under 2) Add a pathway across the field to the car park

**21/127 To discuss the proposal to reinstate the play equipment**, plant some flowers and add in a seating area possible linked to commemorate the soldiers who died in War in the small pocket park between Claystones and Banbury Close - Cllr Barker

**21/128 Plant a Tree for the Jubilee** – Council to agree actions required. Trees to be ordered from the Woodland Trust or from tree nurseries. Planting to take place from October to March. Permission required to plant a tree on land not owned by PC

**21/129 Correspondence** – actions to be agreed

- Paul Everard, WNC Planning – update regarding the Local Plan, no dates been set for the hearing and no meeting date set.
- 49<sup>th</sup> Northampton Scouts – Grant enquiry, Clerk placed on agenda
- Nacre 75<sup>th</sup> Anniversary – circulated to councillors

**21/129 Next meeting** – Next meeting August 19<sup>th</sup> 2021, 7pm Parsons Meade Community Centre

**21/130 Agenda items for next meeting**