



email: clerk@westhunsburyparishcouncil.gov.uk

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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday 16th December 2021 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.

Clerk, Fiona Young

AGENDA

21/209 Resolution to elect a Chairman, to include signing of the Declaration of Acceptance of Office

21/210 To receive any apologies for absence and approve reasons for absence

21/211 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

21/212 To approve and sign the Minutes of the Council Meeting held on the November 18th 2021

21/213 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

21/214 To Receive Reports from

a) Police Representative. Crime report from Police Officer David Okere. 3 reports of Criminal Damage.

b) West Northants Councillors

21/215 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC.

21/216 Matters arising from previous minutes, for report only

- The bridges on Green Lane have been completed.
- Clerk reported that the payments due to Cllr Tomlinsons estate were paid.
- The Christmas tree has been installed as arranged outside the Church.

21/217 Planning

- 1. New applications – Council to resolve a response to the following applications;**
WNN/2021/1118, 10 St Benedicts Mount, Northampton, Northamptonshire, NN4 9XN, Single storey side extension to infill between dwelling and garage, garage conversion, loft conversion with

Seasons Greetings and Best Wishes for a Happy New Year from Councillors and Staff of West Hunsbury Parish Council The Parish Office will close for the holidays at 5pm Dec 22nd and will reopen at 9.30am on January 4th 2022

addition of rear roof dormer and addition of square bay window to front elevation with pitched dormer to match existing

WNN/2021/1076, 7 Wood Avens Close, -, Northampton, Northamptonshire, NN4 9TX

Proposed Single storey rear extension, conversion of garage to Beauty Room, including replacing garage door with window, and construction of single storey outbuilding in rear garden to be used as Gym/shed and Outside Bar (for use by occupiers only)

WNN/2021/1111, 38 Icknield Drive, -, Northampton, Northamptonshire, NN4 9YS

Extension to side of porch

21/218 Finance

1. Resolution to approve the payments tabled below;

Payable to	Details	Amount £
F Young	Salary	748.92
HMRC	Tax and NI	225.45
Ncalc	Course – Clerk	38.00
Rev Griff	Electrics for Christmas tree	33.84
Cllr L Hook	Banner and baubles for Christmas tree	57.32

2. Approval of the bank reconciliation statement below

Bank reconciliation November 31st 2021 – Balance at April 1st 2021 £68,152.01 less payments £20,715.35 plus receipts £26,139.70 = £73,576.36 Bank accounts at 30.11.2021 £28,373.99 plus £45203.37 =£73,576.36

3. Confirmation that the internal controls councillor has completed the checks to the payments.

4. Confirmation that two councillors are to be added to the bank mandate.

5. Training – Resolution to confirm that the Clerk, Cllr Hook and Cllr Squires can attend the Intro to Vat Course at a cost of £30 per person. Cllr Macey to attend Facebook for Councils at £38 and the Clerk to attend the annual Practitioners Conference in February at a cost of £75 plus vat which will be shared.

21/219 Budget 2022-2023 – Resolution to set the budget

21/220 Precept 2022-2023- Resolution to set the precept

21/221 Community Events

1. Working party update – Cllr Hook to report
2. Resolution to investigate the appointment of a Community Events Organiser, costings and information to be brought back to the January meeting.
3. Fireworks Event – Council to receive a post event briefing
4. Community Christmas Tree – Cllr Hook to provide an update

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21/222 Open Space between Claystones and Banbury Close

1. To receive a brief update from Cllr Barker

21/223 Correspondence and actions when needed.

- Crime report from Northants Police – circulated
- Fire hazard at Parsons Mead car park – Clerk notified NPH
- Cllr Sturges-Alex – Bus shelter enquiry, Clerk responded.
- WHP Telecoms Ltd – Comms improvement for Cellnex site at Camphill

21/224 Agenda Items for the next meeting

21/225 Next meeting – To confirm that the next meeting is January 20th 2022, 7pm at Parsons Mead Community Centre

21/226 Resolution to exclude the public and press due to Confidential Items on the agenda.

21/227 To discuss the Clerks annual appraisal and confirm actions.

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