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To All Parish Councillors: I hereby summon you to attend the **Ordinary Parish Council Meeting**, which will take place on **Thursday March 16th 2023 at 7.00pm** at Parsons Meade Community Centre

All parishioners and members of the press are invited to attend.

Please be aware the meeting may be recorded.

A handwritten signature in black ink, appearing to read 'Fiona Young', is written over a faint, light-colored signature line.

Clerk, Fiona Young

AGENDA

23/33 To receive any apologies for absence and approve reasons for absence

23/34 To receive any pecuniary and non-pecuniary Declarations of Interest in respect of items on the agenda

23/35 To approve and sign the Minutes of the Ordinary Council Meeting held on February 16th 2023

23/36 Public Session. Residents are invited to address the Council. The session will last for 15 minutes with each contribution lasting a maximum of 3 minutes. Each resident may speak once. Representations shall not require a response at the meeting or start a debate. Residents must address the Chairman who may direct that a written or oral response be given.

23/37 To Receive Reports from

- a) **Police Representative.** Crime report from shows one burglary dwelling for January however, this was an attempted burglary and nothing was taken.
- b) **West Northants Councillors**

23/38 To receive brief reports from Councillors or Clerk attending outside meetings on behalf of WHPC and to receive Clerks report.

23/39 Matters arising from previous minutes, for report only

- Grant of £240.00 to 60+Club was paid after the February meeting.
- The new rubbish bins have been ordered, lead time is 5 weeks. The bins will be delivered to JS Potters, Northampton.
- Objection submitted to planning application WNN/2023/0093 11 Whaddon Close.

23/40 Finance

1. Resolution to approve the payments tabled below for March 2023

| Payable to | Details | Amount £ |
|--------------------|---------------------------|----------|
| F Young | Salary | 848.44 |
| HMRC | Tax and NI | 243.14 |
| Mowerman T/A | Grit bin replacement | 1682.16 |
| Ncalc | Training invoice Feb 2023 | 151.20 |
| Ncalc | Training invoice Dec 2022 | 200.40 |
| L Hook – 60+ Club* | Grant | 240.00 |

- Paid in between meetings, approved at Feb meeting

2. Confirmation that the internal controls councillor has completed the checks to the payments.

3. Resolution to approve the bank reconciliation statement for 28th February 2023

4. To receive a budget report estimated to the End of March 2023

28.02.2023 Bank reconciliation – Balance at April 1st 2022 £66,667.50 less payments £40,027.44 plus receipts £25,302.55 = £51,942.61 Bank accounts at 28.02.2023 £6,696.56 plus £45,246.05 = £51,942.61

23/41 Policies Adoption

Resolution to adopt the following policies, all are reviewed and adopted annually and none have been changed.

- Standing Orders
- Financial Regulations
- Scope & Nature of Internal Controls and Internal Audit
- Internal Controls Terms of Ref
- Internal Controls Procedure
- Financial Management & Risk Assessment Policy
- Risk Management Policy
- Complaints Procedure

23/42 Planning

1. New applications

No new applications

2. Previous applications

E/WNN/2023/0130 7 Wood Avens – this application was subject to a planning enforcement notice, to discuss councils action.

WNN/2022/1328 52 Gresham Drive – to discuss and agree any action required.

23/43 Communications Working Party – to receive a report from the initial meeting.

23/44 Big Bank Holiday Weekend of Coronation Celebrations and the Big Help Out (Bank Holiday Monday) – To discuss councils involvement.

23/45 Community Events Committee - To receive a report from the March meeting.

23/46 Parish Plan update to include – Resolution to finalise questions, to agree the costs for printing, using the freepost service and using Survey Monkey at a cost of £25 p/m

23/47 Local Government Boundary Review – to discuss councils response to the draft boundary review.

23/48 Bus service – to confirm whether council still wishes to send a letter to Stagecoach as agreed in the January meeting.

23/49 Training – To discuss the councils approach to training and to confirm any training requirements.

23/50 Correspondence and actions when needed.

- Resident complaint regarding a hole in the stone ramp in the entrance to Parsons Meade community rooms – Clerk reported to NPH
- Local Government Boundary Commission – draft recommendations for ward boundaries in Northampton, On agenda
- East Hunsbury PC – Floodmobile event

23/51 Next meeting date April 20th 2023